

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT
BOARD OF TRUSTEES MEETING
Wednesday, December 11, 2024**

The Board of Trustees of the Kinkaid-Reed's Creek Conservancy District held its monthly meeting on Wednesday, December 11, 2024. President Barone called the meeting to order at 7:00 p.m. at 1763 Water Plant Rd., Murphysboro, Illinois.

ROLL CALL:	Lisa Byrd	Present
	David Ardrey	Absent
	Nate Westphal	Present
	Jay Ziegler	Present
	Greg Legan	Present
	Tony Mileur	Present
	Mike Barone	Present

Also Present: Scott Wilmouth, JT Jenkins, Carrie Likins, Jim Pribble, Ed Heller, Butch Cheatham, Tom Roberts, and Gary Raines.

MINUTES: Approval of Board meeting minutes for November 13, 2024. Trustee Ziegler made a motion to approve the Board meeting minutes of November 13, 2024. Trustee Mileur seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Public Comment: None

KINKAID-REED'S CREEK CONSERVANCY DISTRICT

OLD BUSINESS:

Conservancy Committee Report:

Fish Tournament Requests and Fish Tournament Regulations: None

Deck/Shed Requests: Trustee Mileur reported there is one shed request from the annual camper at site CA-03. Trustee Mileur stated this camper was given a shed from another annual camper that is not renewing their lease agreement and has left the premises leaving their shed behind. Trustee Mileur stated that the camper at CA-03 is requesting to move the shed from another campsite to his campsite which requires a new shed request. Trustee Mileur stated that the Conservancy Committee met and discussed this shed request and is recommending to the Board that the shed request be denied because the roof of the shed is not in compliance with the shed policy that was previously passed by the Board. Trustee Legan made a motion to deny the shed request from CA-03. Trustee Mileur seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

2025 Boat Slip and Campsite Lease Agreements: Manager Wilmouth reported that the Conservancy Committee met and reviewed the 2025 Boat Slip and Campsite lease agreements and have made a few changes. Manager Wilmouth reported the Conservancy Committee increased the late fee and also

removed the Campground Rules and Boat Dock Rules from the lease agreements. Manager Wilmouth stated a copy of the rules will be given to each Lessee and by signing the lease agreement the Lessee acknowledges they have received, read, and understand the Campground or Boat Dock Rules. Manager Wilmouth stated the language in the lease agreement now states that the Conservancy District has the right to change or modify the rules at any time. Manager Wilmouth reported the rule regarding Guest Behavior has also been added. Manager Wilmouth reported that the Conservancy Committee recommends approval of the 2025 lease agreements to the Board. Trustee Ziegler made a motion to approve the 2025 lease agreements. Trustee Mileur seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Marina Manager and Campground Host Contract Renewal: Manager Wilmouth stated Mr. Pribble and Mr. Neace's contracts are up for renewal and will require Board approval. Manager Wilmouth stated Mr. Pribble's contract remains the same and Mr. Neace's contract has a proposed \$50 per month pay increase to \$950 per month. Manager Wilmouth reported both Jim and Charlie have read and agree to the 2025 contracts and have both signed them. Trustee Mileur made a motion to approve the Marina Manager and Campground Host Contract renewals. Trustee Westphal seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Trot Line Ordinance #24-197: Manager Wilmouth reported that Shawn Hirst with IDNR suggested the Conservancy District adopt a Trot Line Ordinance that mirrors the one IDNR has in place to help IDNR enforce trot lines on Kinkaid Lake. Manager Wilmouth reported that legal counsel has drafted the Trot Line Ordinance using the same language IDNR has in their Trot Line Regulation as discussed in last month's meeting. Trustee Mileur made a motion to adopt Ordinance #24-197. Vice President Byrd seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

Marina/Campground:

Marina Report – Jim Pribble: Mr. Pribble reported the construction on A-Dock is close to being completed and the dock company is now working on B-Dock. Mr. Pribble stated that when the dock company completes B-Dock they will get started on one of the covered docks next. Mr. Pribble reported that every week the marina staff is retrieving and mooring boats that break loose from the docks. Mr. Pribble stated that the marina secretary is going to send out instructions with pictures to the boaters on how to properly moor a boat. Mr. Pribble stated the marina will also offer a boat mooring training class to customers in the spring.

Manager's Report: Manager Wilmouth reported the demolition of the Reiman farm house has been completed and over half of the debris has been disposed of as of now. Manager Wilmouth reported the Army Corp of Engineers required an archaeological survey of the property where the 319 grant project is being conducted. Manager Wilmouth reported the archaeological survey was completed and there were no issues found so the Conservancy District should be able to proceed with obtaining a permit for the project. Manager Wilmouth reported that Mr. Butch Cheatham and himself met with Mr. Phoenix, the property owner, this week to go over the 319 project plans with him. Manager Wilmouth stated he

will need Board approval to set a bid date for the contract work on the 319 project. Trustee Ziegler made a motion to authorize letting out the bids for the contract work. Trustee Westphal seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Manager Wilmouth reported he talked with Liz Stephenson this week and she has requested that he attend some meetings to help produce a solution to ease the burden on the taxpayers of Jackson County regarding the tax appeal discussed at last month's meeting. Manager Wilmouth reported that Jim Beaty sent over the flyer of the Annual Lake Cleanup Day set for March 22, 2025, and is requesting the Conservancy District sponsor the lunch for the volunteers that day again this year. Manager Wilmouth asked if any Board members objected to sponsoring the volunteer lunch for Lake Cleanup day. All members acknowledged support of sponsoring the lunch on March 22nd. Manager Wilmouth stated he would meet with Bill Thompson regarding the lunch. Trustee Legan made a motion to sponsor the Lake Cleanup Day volunteer lunch within the same financial limits as last year. Vice President Byrd seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

New Business:

Legal Report: Attorney Ed Heller stated he has nothing to report at this time.

Kinkaid-Area Watershed Project: Nothing to report.

USFS – Margaret Anderson: Nothing to report.

FINANCE CHAIRMAN REPORT:

Finance Chairman Recommendation

District Account Balances Approval and District Budget vs. Actual Report Approval: Trustee Westphal made a motion to approve both the District Account Balances and the District Budget vs. Actual Report. Trustee Mileur seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Approval of District Bills: Trustee Westphal made a motion to approve the District Bills and Trustee Mileur seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

KINKAID AREA WATER SYSTEM

OLD BUSINESS:

Legal Report: Nothing to report.

Manager's Report: Manager Wilmouth reported the Emergency Repair Grant application was submitted on November 22nd. Manager Wilmouth stated if the grant is awarded it would be used to recoup the cost of repairs under Beaucoup Creek.

Chemical Bids: Manager Wilmouth reported the Water System held the 2025 Chemical bid opening on Tuesday morning. Manager Wilmouth reported some chemicals went up in cost and some went down, but overall the chemical costs are slightly lower than this year. Manager Wilmouth stated he recommends awarding the low bids. Trustee Westphal made a motion to award the low chemical bids. Vice President Byrd seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

DRA Grant Resolution #24-123: Manager Wilmouth stated this Resolution is required by the Delta Regional Authority for the grant the Water System received to put the bypass waterline for Gorham around the lake and to replace a section of the waterline to Campbell Hill, as well as upgrade the pumps at the Booster Station. Manager Wilmouth reported the Resolution states that Kinkaid Area Water System will provide \$52,815.36 in additional funds for the project. Trustee Mileur made a motion to approve DRA Grant Resolution #24-123. Trustee Legan seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

New Business:

Tap Requests: None

Campbell Hill Tank Painting: Manager Wilmouth reported Neumann Company Contractors have completed the painting of the Campbell Hill Tank. Manager Wilmouth reported the tank has been curing and will begin being filled with water next Monday. Manager Wilmouth reported the Board members have pay requests #1 and #2 in their packets. Manager Wilmouth reported the amount of pay request #1 is \$138,276, and the amount of pay request #2 is \$27,864. Manager Wilmouth reported the funds for this project have been budgeted to come from the Water System's Bond Reserve account. Manager Wilmouth stated he recommends approval of pay request #1 and #2 from Neumann Company Contractors and the transfer of funds from the

Bond Reserve account to the Operations and Maintenance account for the payments.

Approval of Pay Request #1 and #2: Trustee Legan made a motion to approve pay request #1 and #2 from Neumann Company Contractors and transfer funds from the Bond Reserve account to the Operation and Maintenance account for the payments. Trustee Westphal seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

FINANCE CHAIRMAN REPORT:

Finance Chairman Recommendation

Water System Account Balances Approval and Water System Budget vs. Actual Report

Approval: Trustee Westphal made a motion to approve both the Water System Account Balances and Water System Budget vs. Actual Report. Trustee Mileur seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

Approval of Water System Bills: Trustee Westphal made a motion to approve the Water system bills. Vice President Byrd seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

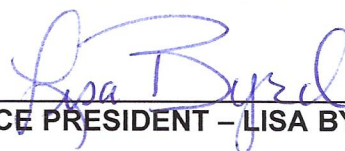
OTHER MATTERS TO DISCUSS: Nothing to discuss.

ADJOURNMENT:

President Barone asked for a motion to adjourn until next month's regular Board meeting scheduled for January 8, 2025. Trustee Mileur made a motion to adjourn the meeting and Vice President Byrd seconded the motion. All members present voted "Aye." President Barone declared the motion carried.



SECRETARY- ANTHONY MILEUR



VICE PRESIDENT - LISA BYRD