

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, September 13, 2023**

The Board of Trustees of the Kinkaid-Reed's Creek Conservancy District held its monthly meeting on Wednesday, September 13, 2023. President Barone called the meeting to order at 7:00 p.m. at 1763 Water Plant Rd., Murphysboro, Illinois.

<b>ROLL CALL:</b>	Lisa Byrd	Present
	David Ardrey	Present
	Nate Westphal	Present
	Jay Ziegler	Present
	Greg Legan	Present
	Tony Mileur	Present
	Mike Barone	Present

**Also Present:** Scott Wilmouth, Carrie Likins, Richard Blake, Jim Pribble, Gary Raines, James Gass, Butch Cheatham, and Justin Melvin.

**MINUTES:** Approval of Board meeting minutes for August 16, 2023.

Trustee Ardrey made a motion to approve the Board meeting minutes of August 16, 2023. Trustee Ziegler seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

**Public Comment:** Justin Melvin asked if the current waiting list, created in the Spring, was still going to be honored. Justin stated the letter that went out to marina customers stated the waiting list from this year's lottery drawing would no longer exist. Manager Wilmouth stated the waiting list will be recreated every year as an annual waiting list. Justin Melvin stated many people were under the impression that the wait list created this year would be honored moving forward. Pam Hunziker stated she paid her slip fee in February and got a notice that it will be due again in December and asked if that was correct. Pam stated she was under the impression there would be a waiting list for a covered slip and didn't realize it would be another lottery drawing for a covered slip. Pam asked if there was going to be a marina boat repair shop. Pam stated she would have a sense of security taking her boat out on the lake knowing she could call the boat shop if her boat had problems while on the lake. President Barone replied there will be a public Conservancy Committee meeting to address some issues. President Barone stated the fuel dock does carry batteries and oil for boats and the staff will help her if she needs something minor like a battery jumped on her boat, and the marina staff has towed some people in that have been stranded on the lake using the marina's tow boat. Justin Melvin stated marina customers worry that if they don't renew for the upcoming lease they will have to leave by mid-December, and asked if they still had until the end of February when the current lease is up to leave if they wish. President Barone stated he does not have the lease in front of him to know the dates at this time. Trustee Ardrey stated the premise behind moving everything up to December is to move towards a January 1<sup>st</sup> contract eventually, and to put that in line with a January 1 through December 31 fiscal year.

## KINKAID-REED'S CREEK CONSERVANCY DISTRICT

### OLD BUSINESS:

**Fish Tournament Requests and Fish Tournament Regulations:** None

### Marina/Campground:

**Marina Report:** Jim Pribble stated Brian Pigg is licensed, bonded and insured and has his outside contractor registration for working on boats in need of repair at the marina. Mr. Pribble reported the new firepits have been put in Ed Bottom Campground, and the new big grill at the Pavilion is ready to be installed. Mr. Pribble stated two new grills have also been added to the theater area between the marina building and fuel dock. Mr. Pribble stated several camper's have asked questions about the camper placement policy, and by the Board's decision in the June meeting, if someone moves their camper out for repair or any other reason Mr. Pribble has rock put down on the site if the site is compatible with the 45-degree camper placement policy. Mr. Pribble reported he has done this to seven sites so far. Mr. Pribble reported the annual campsite lease is March 1<sup>st</sup> through October 31<sup>st</sup>, and the annual boat slip lease is March 1<sup>st</sup> through February 28<sup>th</sup>. Mr. Pribble suggested the new wait list be created by email only and go in the order the emails come in.

### Conservancy Committee Report:

**Deck/Shed Requests:** Manager Wilmouth reported there is one shed request from site CC12 to move a pre-approved shed from site CB12 to their site. Manager Wilmouth stated he recommends approving the shed request. Trustee Mileur made a motion to approve the shed request and Trustee Westphal seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

**Reiman Farm Lease Agreement Final Approval:** Manager Wilmouth reported the changes have been made involving the price per acre in the Reiman Farm Lease and everything else in the lease stayed the same. Trustee Mileur made a motion to approve the Reiman Farm Lease Agreement and Trustee Ardrey seconded the motion.

### Roll Call Vote:

Lisa Byrd	Yes
David Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**Kinkaid Lake Village Renovation Plan Update:** Manager Wilmouth reported the Conservancy Committee is looking into options for funding.

### OSLAD Grant:

**Approval of Pay Request #1 – Burkey Excavating, LLC:** Manager Wilmouth stated the dirt work is basically done at this time and the pay request is for \$175,101. Trustee Ardrey made a motion to approve Pay Request #1 for Burkey Excavating, LLC. Trustee Legan seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
David Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**Approval of Pay Request #1 – A & W Plumbing and Heating, Inc:** Manager Wilmouth stated the plumbers started this week and have requested payment for the materials on site in the amount of \$11,779. Trustee Ardrey made a motion to approve Pay Request #1 for A & W Plumbing and Heating, Inc. Trustee Legan seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
David Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**Manager’s Report:** Manager Wilmouth reported the Dove field was burned off on August 22<sup>nd</sup>. Manager Wilmouth stated Gary Raines, Greg Legan and himself have been seeking grants and working on one to renew the Master Plan for the lake. Manager Wilmouth reported there is a houseboat that is being docked at the Mt. Joy boat ramp and is violating District Ordinance #32 which deals with permitted activities on Kinkaid Lake. Manager Wilmouth stated Conservation Police are assisting the District in getting the boat removed. Trustee Ardrey asked if the houseboat used to be docked at the marina and was going to be removed by the District. Manager Wilmouth replied yes, it is the same boat. Manager Wilmouth stated a couple projects that was part of phase 2 of the OSLAD Grant is going to have to be moved to phase 1 next month. Manager Wilmouth stated one of the projects includes removal of trees and more dirt work, and the second project involves a culvert and riprap to address an erosion problem.

**New Business:**

**Personnel Committee Report:**

**Marina Staff:** Manager Wilmouth stated this item has been tabled.

**Legal Report:** Nothing to Report.

**Kinkaid-Area Watershed Project:** Nothing to report.

**USFS – Margaret Anderson:** Manager Wilmouth stated Gary, Butch, and himself met with Mitch Burdic with the Jackson County Highway Department to discuss them doing the work on Possum Road for the CARL Project. Manager Wilmouth reported the estimated cost for the road repair is not more than \$10,000 and will probably be closer to \$6,800. Manager Wilmouth stated he told the County to proceed with the road repair. Manager Wilmouth stated the USFS has secured additional funds to repair the road and the District will be reimbursed for the costs.

**FINANCE CHAIRMAN REPORT:**

**Finance Chairman Recommendation**

**District Account Balances Approval and District Budget vs. Actual Report Approval:** Trustee Legan made a motion to approve the District Account Balances, and the District Budget vs Actual Report. Trustee Byrd seconded the motion. All members present voted “Aye.” President Barone declared the motion carried.

**Approval of District Bills:** Trustee Legan made a motion to approve the District Bills and Trustee Ardrey seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
David Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**KINKAID AREA WATER SYSTEM**

**OLD BUSINESS:**

**Legal Report:** Nothing to Report.

**Manager’s Report:** Nothing to Report

**New Business:**

**Tap Requests:** None

**FINANCE CHAIRMAN REPORT:**

**Finance Chairman Recommendation**

**Water System Account Balances Approval and Water System Budget vs. Actual Report**

**Approval:** Trustee Legan made a motion to approve the Water System Account Balances and Water System Budget vs Actual Report. Trustee Mileur seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

**Approval of Water System Bills:** Trustee Legan made a motion to approve the Water System Bills. Trustee Ardrey seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
David Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**OTHER MATTERS TO DISCUSS:** Nothing discussed.

**ADJOURNMENT:**

President Barone asked for a motion to adjourn until next month's regular Board meeting scheduled for October 11, 2023. Trustee Mileur made a motion to adjourn the meeting and Trustee Byrd seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

  
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**SECRETARY- ANTHONY MILEUR**

  
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**PRESIDENT – Michael Barone**