

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT
BOARD OF TRUSTEES MEETING
Wednesday, August 12, 2026**

The Board of Trustees of the Kinkaid-Reed's Creek Conservancy District held its monthly meeting on Wednesday, August 12, 2026. Secretary Greg Legan called the meeting to order at 7:00 p.m. at 1763 Water Plant Rd., Murphysboro, Illinois.

ROLL CALL:

Ken Carr	Present
David Ardrey	Present
Mike Layne	Present
Jay Ziegler	Present
Greg Legan	Present
Mike Barone	Absent
Anthony Mileur	Absent

Also Present: JT Jenkins, Carrie Likins, Kyle Hargraves, Ed Heller, Brett Doerr, Gary Raines, Ashley Norton, and Jessie LeVault.

MINUTES:

Approval of Board Meeting Minutes for July 8, 2026: Trustee Ziegler made a motion to approve the Board meeting minutes of July 8, 2026. Trustee Carr seconded the motion. All members present voted "Aye," and Secretary Legan declared the motion carried.

Public Comment: None

KINKAID-REED'S CREEK CONSERVANCY DISTRICT

OLD BUSINESS:

Conservancy Committee Report:

Fish Tournament Requests and Fish Tournament Regulations: None

Manager Truck Quotes for Approval: Manager Jenkins stated the board members have three quotes in their packets for a new vehicle for the Manager. Manager Jenkins stated that last month it was suggested that the Manager receive quotes on a new vehicle and then give the current manager's truck to the Marina. Manager Jenkins reported the quotes are from Vogler Ford, Auffenburg, and Vic Koenig. Manager Jenkins stated the quote from Auffenburg is the lowest price and is a 2026 GMC Sierra 1500. Manager Jenkins reported that the truck will need to be ordered and should come in around the beginning of next year. Manager Jenkins stated that the expense for a new Manager's truck would be split evenly between all three companies. Trustee Carr made a motion to approve the lowest truck quote from Auffenburg in Carbondale for the price of \$42,618 with the funds to be split evenly between the District, Water System, and the Marina. Trustee Layne seconded the motion.

Roll Call Vote:

Ken Carr	Yes
Dave Ardrey	Yes
Mike Layne	Yes
Jay Ziegler	Yes

Greg Legan Yes

Secretary Legan declared the motion carried.

Manager's Report: Manager Jenkins reported that the Antero Group came down for a site visit at the end of July to conduct an open house and roundtable discussion for the Kinkaid Lake Vision Plan. Manager Jenkins reported that the Antero Group is compiling the data from their site visit and will be sending minutes from the Open House and the Stakeholder's Roundtable to the Board members soon. Manager Jenkins reported that he has learned that only two applicants, including the District, applied for the NRED grant through Jackson County. Manager Jenkins reported that the county allocated \$10,000 to the NRED grant program with a \$5,000 maximum application amount. Manager Jenkins stated that committee has yet to meet to decide on the grant recipients.

NEW BUSINESS:

Legal Report: Ed Heller or Richard Blake: Nothing to report.

Approval to Apply for OSLAD Grant FY27: Manager Jenkins reported that the OSLAD grant is offering a 90% funded grant to distressed communities this year and he filed the paperwork for that as the District meets the qualifications. Manager Jenkins reported that engineers Butch Cheatham and Gary Raines have been working on the estimated costs and plans needed to complete the Glenn Seeber Memorial Campground project. Mr. Gary Raines reported that the board members have a map of the proposed project and summarized cost estimates on the table for review. Mr. Raines stated this project proposal is for the completion of the original design of the Glenn Seeber Memorial Campground, which was originally prepared in 2018 and received an OSLAD grant that built a portion of the project in 2023. Mr. Raines stated that the original project was pushed back for various reasons and by the time the project could be put out to bid, the cost of materials and other project costs had increased significantly. Mr. Raines reported the proposed project includes the construction of a roadway, nineteen additional campsites, electrical and plumbing work, a parking lot for five lake side tent campsites, an ADA compliant connector sidewalk between the Glenn Seeber and Ed Bottom campgrounds and a wooded hiking trail between the campgrounds with a footbridge, additional picnic tables, and the final grading, seeding, mulching and planting of shade trees. Trustee Ardrey made a motion to apply for the FY27 OSLAD Grant. Trustee Carr seconded the motion. All members present voted "Aye," and Secretary Legan declared the motion carried.

Kinkaid Area Watershed Project: Nothing to report.

USFS – Margaret Anderson: Nothing to report.

FINANCE CHAIRMAN REPORT:

Finance Chairman Recommendation

Audit Report Approval – Kemper Group CPA: Ashley Norton, Partner at Kemper Group CPA , introduced herself and Jessie LeVault who was the manager of the FY25 Kinkaid-Reed's Creek Conservancy District audit. Ms. Norton summarized the audit report to the Board of Trustees. Ms. Norton stated that every year the audit will list a finding of the lack of segregation of duties, and this is due to limited staff at the District, whereas separating the incompatible duties may not be possible or cost effective. Ms. Norton stated this finding is very common for small governments. Ms. Norton summarized other findings that involved journal entries, grant expenditure reports, marina revenue recording procedures, and one economic interest statement being filed late. Ms. Norton reported that Kemper Group CPA had to make some material adjustments to the financial statements to get them to gap, and those journal entries are noted in the report the board members have. Secretary Legan asked for a motion to approve the FY25 Audit report as a consent agenda item that includes the Conservancy

District, the Water System, and Kinkaid Village Marina/Campground. Trustee Carr made a motion to approve the FY25 audit report for the Conservancy District, the Water System, and Kinkaid Village Marina/Campground. Trustee Ziegler seconded the motion.

Roll Call Vote:

Ken Carr	Yes
Dave Ardrey	Yes
Mike Layne	Yes
Jay Ziegler	Yes
Greg Legan	Yes

Secretary Legan declared the motion carried.

Approval of FY25 Year End Adjusting Journal Entries: Trustee Carr made a motion to approve the FY25 Year End adjusting journal entries for the Conservancy District, the Water System, and Kinkaid Village Marina/Campground. Trustee Layne seconded the motion. All members present voted "Aye," and Secretary Legan declared the motion carried.

Approval of Amended District Budget for FY2026-2027: Manager Jenkins reported that the Board members have an amended budgets in their packets for the Conservancy District and the Water System. Manager Jenkins stated \$16,000 was added to both budgets for one-third of the cost of a new vehicle for the Manager, and in the Conservancy District budget he took off the funds budgeted for NRCS since the District does not have any watershed projects going on this year on private land. Trustee Carr made a motion to approve both the amended District and Water System Budgets for FY2026-2027. Trustee Ardrey seconded the motion.

Roll Call Vote:

Ken Carr	Yes
Dave Ardrey	Yes
Mike Layne	Yes
Jay Ziegler	Yes
Greg Legan	Yes

Secretary Legan declared the motion carried.

District Account Balances Approval and District Budget vs. Actual Report Approval: Trustee Carr made a motion to approve both the District Account Balances and the District Budget vs. Actual Report. Trustee Ardrey seconded the motion. All members present voted "Aye," and Secretary Legan declared the motion carried.

Approval of District Bills: Trustee Carr made a motion to approve the District Bills and Trustee Layne seconded the motion.

Roll Call Vote:

Ken Carr	Yes
Dave Ardrey	Yes
Mike Layne	Yes
Jay Ziegler	Yes
Greg Legan	Yes

Secretary Legan declared the motion carried.

**Kinkaid Village Marina/Campground
Old Business:**

Conservancy Committee Report

Deck/Shed Requests: Manager Jenkins reported the Board members have one shed request in their

packets for review. Manager Jenkins stated that the Board has denied two previous shed requests from the customer at CA-01 who is wanting to move a shed from another campsite to his campsite. Manager Jenkins stated the Board could stick with their decision to not allow deck and shed requests to be moved around between sites, or they could decide to go on a case-by-case basis. After some discussion by the Board on this matter, the trustees were in agreement to continue not allowing existing decks and sheds to be moved around the campground from site to site. Secretary Legan made a motion to deny the shed request from the lessee at site CA-01 to move a shed from site CB-12 to their site. Trustee Carr seconded the motion. All members present voted "Aye," and Secretary Legan declared the motion carried.

Marina Report – Brett Doerr: Brett Doerr reported that Blue Ridge Docks completed the dock repairs that were approved at the June Board meeting and also took care of some other small pressing issues while they were on site. Mr. Doerr stated that the marina staff and himself have been getting the boats moved back to their leased slips now that the repairs have been completed. Mr. Doerr stated that the staff is also working on preparing open campsites to be occupied at the preferred 45-degree angle when applicable. Mr. Doerr stated that a transient campsite customer accidentally ran over and damaged a hydrant, which has been repaired by A&W Plumbing, and the customer at fault paid for the damages. Mr. Doerr stated that all of the wooden platforms that have been installed over the years by marina customers have now been removed.

Manager's Report – JT Jenkins: Manager Jenkins stated that he met with Lake of Egypt Docks last week to discuss a punch list of concerns for items that have still not been completed and/or not completed in a satisfactory way as part of the original agreement for the dock renovation project. Manager Jenkins stated that Mr. David Fox assured him that they would be working on this list of items in the coming weeks.

New Business:

Legal Report: Nothing to report.

FINANCE CHAIRMAN REPORT:

Finance Chairman Recommendation

Kinkaid Village Marina/Campground Account Balances Approval and District Budget vs. Actual Report Approval: Trustee Carr made a motion to approve both the District Account Balances and the District Budget vs. Actual Report. Trustee Ziegler seconded the motion. All members present voted "Aye," and Secretary Legan declared the motion carried.

Approval of Kinkaid Village Marina/Campground Bills: Trustee Carr made a motion to approve the Kinkaid Village Marina/Campground Bills and Trustee Ziegler seconded the motion.

Roll Call Vote:

Ken Carr	Yes
Dave Ardrey	Yes
Mike Layne	Yes
Jay Ziegler	Yes
Greg Legan	Yes

Secretary Legan declared the motion carried.

KINKAID AREA WATER SYSTEM

OLD BUSINESS:

Manager's Report – JT Jenkins: Nothing to report.

New Business:

Legal Report: Nothing to report.

Tap Requests: None

Sludge Removal Contract with Kampwerth Dependable Pumping, LLC: Manager Jenkins stated the members have a copy of the sludge removal contract in their packets for review. Manager Jenkins stated this contract is to have the sludge removed from one of the two lagoons and disperse it into the fields around the water plant. Trustee Ardrey made a motion to approve the sludge removal contract with Kampwerth Dependable Pumping, LLC. Trustee Carr seconded the motion.

Roll Call Vote:

Ken Carr	Yes
Dave Ardrey	Yes
Mike Layne	Yes
Jay Ziegler	Yes
Greg Legan	Yes

Secretary Legan declared the motion carried.

FINANCE CHAIRMAN REPORT:**Finance Chairman Recommendation****Water System Account Balances Approval and Water System Budget vs. Actual Report**

Approval: Trustee Ardrey made a motion to approve both the Water System Account Balances and Water System Budget vs. Actual Report. Trustee Carr seconded the motion. All members present voted "Aye." Secretary Legan declared the motion carried.

Approval of Water System Bills: Trustee Carr made a motion to approve the Water system bills. Trustee Layne seconded the motion.

Roll Call Vote:

Ken Carr	Yes
Dave Ardrey	Yes
Mike Layne	Yes
Jay Ziegler	Yes
Greg Legan	Yes

Secretary Legan declared the motion carried.

OTHER MATTERS TO DISCUSS: Trustee Carr stated there have been discussions about simplifying the financial reports that the Board members review to make them easier to read and understand. Secretary Legan stated he discussed this with Ashley Norton before the meeting, and she agreed to put something together to address that concern. Trustee Carr stated that he thinks certain items in the By-Laws need to be reviewed again and amended. Trustee Carr stated now that the committee assignments have changed and every board member serves on every committee, it should be reflected in the By-Laws, as well as revising the section that explains the Secretary duties and the Board's responsibility to appoint another trustee as Secretary in their absence. Trustee Carr stated he believes there should be more communication from the President with each board member on their interest in serving on committees and especially serving as chairperson of a committee.

Trustee Carr stated that six months ago he was appointed back onto this Board after previously serving eighteen years, and Trustee Mike Layne was also appointed around that time this year. Trustee Carr

stated that he does not feel like they were given a nice introduction or welcome to this Board and he would like to see that change in the future. Trustee Carr stated he would like to see this Board work together more instead of individually. Trustee Carr stated he is also concerned about the role of Board members in the day-to-day operations. Trustee Carr stated he believes this really needs to be discussed when it comes to the operations at the marina and campgrounds. Trustee Carr stated he also does not believe the Board members should have anything to do with the operations of the marina restaurant unless it comes to this board through the manager. Trustee Carr stated that every board member used to be authorized to sign checks and now there are only five member authorized. Trustee Carr stated that he would be available to help with signing checks if authorized as well. Trustee Carr stated he would like these items to be discussed in the future by this board.

Trustee Ardrey stated that he would like to request a Conservancy Committee meeting be scheduled for September 2nd to discuss the upcoming Marina Leases, rules, and other pressing issues that need decided before the end of the year. Trustee Ardrey stated these decisions really need to be made well in advance to give the marina office staff ample time before the lease agreements are due to be sent to customers.

ADJOURNMENT:

Secretary Legan asked for a motion to adjourn until next month's regular Board meeting scheduled for September 9, 2026. Trustee Carr made a motion to adjourn the meeting and Trustee Ardrey seconded the motion. All members present voted "Aye." Secretary Legan declared the motion carried.



SECRETARY- GREG LEGAN



PRESIDENT – ANTHONY MILEUR