

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT  
CONSERVANCY COMMITTEE MEETING  
WEDNESDAY, DECEMBER 10, 2025**

The Conservancy Committee of the Kinkaid-Reed's Creek Conservancy District held its meeting on Wednesday, December 10, 2025. Chairman Mileur called the meeting to order at 6:00 p.m., at 1763 Water Plant Rd., Murphysboro, Illinois.

**ROLL CALL:**

Scott Wilmouth	Present
Lisa Byrd	Absent
Dave Ardrey	Present
Tony Mileur	Present

Also present: Carrie Likins, Richard Blake, Tom Roberts, and Robi Stephenson

**Approval of Minutes for November 12, 2025:** Trustee Ardrey made a motion to approve the minutes of November 12, 2025, Conservancy Committee meeting. Chairman Mileur seconded the motion. All members present voted "Aye," and Chairman Mileur declared the motion carried.

**Public Comment:** None

**Old Business:**

**Deck/Shed Requests:** Manager Wilmouth reported there is one deck request for consideration from the annual Camper in C-06. Manager Wilmouth stated the camper is wanting to move part of a deck given to them from the annual camper at site C-05 and relocate the deck to their site. Manager Wilmouth stated all members have a copy of the deck request with dimensions in their packet for review. All Conservancy Committee members agreed to recommend to the Board the approval of the deck request.

**Boat Lift Policy Update:** Manager Wilmouth reported that this item has been tabled pending a scheduled meeting with a boat lift manufacturer, who will conduct inspections of the current boat lifts. Trustee Ardrey asked if finalizing the boat lift policy is contingent upon the meeting with the boat lift manufacturer. Manager Wilmouth confirmed it is, as the Committee is waiting for fee and inspection cost details to include in the policy. Attorney Richard Blake stated that there are two issues remaining in the boat lift policy: determining the cost of the annual inspection and deciding whether to keep or revise the current rule, which prohibits the installation of new boat lifts. Trustee Ardrey recalled that the Board had previously voted to prohibit the installation of any new boat lifts. Manager Wilmouth stated that is correct. Trustee Ardrey stated that the only item that needs to be determined then is the annual boat lift and inspection fee. Trustee Ardrey asked Mr. Blake whether annual boat lift fees should be part of the lease instead of the policy. Mr. Blake stated that he thinks this fee should be in the boat lift policy because the majority of the leased boat slips do not have a boat lift. Mr. Blake stated boat lift fees will apply to specific marina customers and may change at the Board's discretion. Mr. Blake stated that the boat lift policy can be referenced in the boat dock rules or the lease agreement. Trustee Ardrey stated

his concern is that finalizing the boat lift policy may delay distributing lease agreements when this policy only affects about fifty customers. Manager Wilmouth stated that the boat lift policy is separate from the lease agreements which are ready to be approved at tonight's meeting.

**Dock Electric Inspection Update:** Manager Wilmouth stated this item is tabled as he has not had the time to meet with an engineer regarding the project RFP.

**Restaurant Proposals Update:** Manager Wilmouth reported that he sent out the request for proposals to the previously interested parties and did not hear anything back. Manager Wilmouth noted possible confusion about the RFP and suggested two Conservancy Committee members meet with Crucial to discuss their proposal for the marina restaurant. Trustee Ardrey stated that he recommends the District Manager, one Board member, and the Conservancy Committee Chair meet with the company.

**Boat Shop Proposals Update:** Manager Wilmouth stated that he recommends that a meeting also be scheduled with Brian Pigg to discuss his proposal for the boat shop.

**Annual Campsite C-15 – Site Issue:** Manager Wilmouth stated that the Committee has a letter drafted by legal counsel stating that the customers 2025 lease agreement ended on October 31<sup>st</sup> and the District will not be renewing the lease agreement for 2026. Manager Wilmouth stated some reasons the letter cites the lease will not be renewed is due to overdue account balances and missing camper registration and insurance documents over several years.

**2026 Lease Agreements – Leases and Rules:** Manager Wilmouth stated that legal counsel has made revisions to the lease agreements as directed by the Committee and they are ready for approval. Attorney Blake stated that the Committee has a list of additional matters for consideration in the lease agreements and rules. Mr. Blake stated one issue that has been discussed and needs decided is campground rule #22 regarding the construction of a walking path in the annual campground. Mr. Blake stated another item in the boat dock rules is "No Open Fire or Flames," and that item will need to be clarified. Manager Wilmouth stated that rule was put in the lease agreements when Mac owned the marina due to charcoal grills being used on boats docked at the marina. Manager Wilmouth stated that Mac wanted the customers to only use gas grills. Trustee Ardrey stated that the rule should define that no open fire or flames refers to charcoal grills and any other open flame outside of a gas grill. Mr. Blake stated the last item that needs clarification is the quiet hours for the campground and boat dock rules. Trustee Ardrey stated the quiet time listed in the boat dock and campground rules should be the same as the time listed on the website for the transient campgrounds. Manager Wilmouth stated that the quiet time for Ed Bottom and Glenn Seeber campground is listed as 11:00 p.m. until 6:30 a.m. on the website

under campground rules.

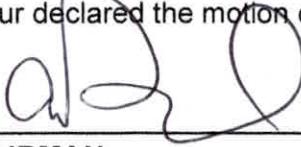
**New Business:**

**Master Plan RFP:** Manager Wilmouth stated the Committee members have a request for proposal in their packets that Trustee Legan prepared. Manager Wilmouth stated the RFP will be used to solicit professional services to develop a Vision Plan Framework for Kinkaid Lake.

**OTHER MATTERS TO DISCUSS:**

**ADJOURNMENT:** There being nothing further to discuss Trustee Ardrey made a motion to adjourn the meeting. Chairman Mileur seconded the motion. All members present voted "Aye," and Chairman Mileur declared the motion carried.

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CHAIRMAN