

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT
BOARD OF TRUSTEES MEETING
Wednesday, April 10, 2024**

The Board of Trustees of the Kinkaid-Reed's Creek Conservancy District held its monthly meeting on Wednesday, April 10, 2024. President Barone called the meeting to order at 7:00 p.m. at 1763 Water Plant Rd., Murphysboro, Illinois.

ROLL CALL:	Lisa Byrd	Present
	David Ardrey	Present
	Nate Westphal	Present
	Jay Ziegler	Present
	Greg Legan	Present
	Tony Mileur	Present
	Mike Barone	Present

Also Present: Scott Wilmouth, Carrie Likins, JT Jenkins, Richard Blake, Jim Pribble, Gary Raines, and Margaret Anderson.

MINUTES: Approval of Board meeting minutes for March 13, 2024.
Trustee Mileur made a motion to approve the Board meeting minutes of March 13, 2024. Trustee Legan seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

Public Comment: None

KINKAID-REED'S CREEK CONSERVANCY DISTRICT

OLD BUSINESS:

Conservancy Committee Report:

Fish Tournament Requests and Fish Tournament Regulations: None

Deck/Shed Requests: Trustee Ardrey stated the Conservancy Committee met and recommends approving the tabled shed request from site CC50. Trustee Legan made a motion to approve the shed request from CC50 and Trustee Mileur seconded the motion. All members present voted "Aye," and President Barone declared the motion carried. Trustee Ardrey stated the Conservancy Committee came to a consensus of recommendations for the Boards approval regarding a new shed policy and the standards to be considered for approval moving forward. Manager Wilmouth reported the Conservancy Committee recommends that all sheds must be a maximum size of 8x10 with two by four walls and commercially built preferably by Cook Portable Warehouse, Cardinal Buildings, or Cedar Ridge Buildings. Manager Wilmouth stated the sheds must be anchored and on skids so the shed is movable, made of wood siding with an asphalt shingled roof with a standard 2-12 pitch, and the owners' Insurance Policy must cover all personal property on site. Trustee Ardrey stated the current lease agreements state the Lessee must carry \$300,000 liability insurance on their camper and this new policy will require that that insurance cover all personal property on the site including a deck, shed, golf

cart and any personal property. Trustee Ardrey stated the Committee recommends denying the two other shed requests from CA37 and CB08 based upon new shed policy standards. Trustee Westphal asked if shed requests will only be approved if built by the three commercial builders mentioned. President Barone stated the Conservancy Committee prefers those companies but can't mandate that as long as the shed meets the required standards. Trustee Ziegler made a motion to approve the new shed policy and Trustee Westphal seconded the motion. All members present voted "Aye," and President Barone declared the motion carried. Trustee Ardrey stated the Conservancy Committee has agreed to table all deck requests for the time being until the District can get clarification from legal counsel on the District's liability regarding the construction of decks on the property by individuals both during construction and post construction. Trustee Ardrey stated the deck request from CA3 has been tabled.

Douglas Company Pipeline Easement: Trustee Ardrey stated this item is tabled.

Dock Policy: Trustee Ardrey stated with the new docks being installed at the Marina the Conservancy Committee is recommending to the Board a new Dock Policy prohibiting the attachment of bumpers, tires or any other personal items to the docks. Trustee Ardrey stated the docks should remain intact as reconstructed and boaters must attach all bumpers to their own boats. Trustee Mileur made a motion to approve the dock policy and request legal counsel draft the final language of the policy. Trustee Ardrey seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Marina Road Repairs: Manager Wilmouth reported he reached out to Jackson County Highway Department about repairing the marina roads. Manager Wilmouth stated he was quoted \$4,400 for the road repairs and he recommends approval of this item. Trustee Ziegler made a motion to approve the Marina Road repairs, and Vice President Byrd seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Dave Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

Ratification of Dock Cleat Purchase: Trustee Ardrey reported the Board members were sent an email providing them with quotes for new dock cleats and installation. Manager Wilmouth stated the cleats have now been ordered and \$7,990 has been put down for the order. Manager Wilmouth stated the purchase needs to be ratified by the Board. Trustee Mileur made a motion to ratify the dock cleat purchase. Trustee Westphal seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Roll Call Vote:

Lisa Byrd	Yes
Dave Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

Marina/Campground:

Marina Report: Jim Pribble reported Lake Cleanup Day was a success and thanked everyone who participated. Mr. Pribble stated the Eclipse day at the marina went smoothly with no issues. Mr. Pribble stated there are six available campsites and four or five people are on the waiting list at this time. Mr. Pribble reported four sites are available now and the other two sites still need to be cleaned up and gravel put down before those can be leased. Mr. Pribble stated at this time the marina is holding off on leasing out the houseboat slips until the new dock project has been completed.

Master Plan Update: Trustee Legan stated he met with Greater Egypt last week and they are putting together a draft proposal for the District to reach out to the Delta Regional Authority for a planning grant, and he should be receiving that proposal sometime this week.

OSLAD Grant: Manager Wilmouth reported the District is still waiting on the electric company to place the new transformer for the new campground. Manager Wilmouth stated the seeding has been completed and Gary Raines and himself have been working on the plan for installing the new playground. Manager Wilmouth stated the funds from the Energy Transition Grant will be used to purchase the material to be placed under the ADA compliant playground.

USFS CALR Shoreline Project:

Approval of Pay Request #1 – G&H Marine, Inc: Manager Wilmouth stated this is pay request number 1 from G&H Marine, Inc. for \$109,187.27 for Board approval. Manager Wilmouth stated this is for the work that has been completed through March 31st and these funds will be reimbursed to the District from the U.S. Forest Service. Trustee Legan made a motion to approve Pay Request #1 from G&H Marine, Inc. Trustee Westphal Seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Dave Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

Manager's Report: Manager Wilmouth reported he discussed the Rental Boat contracts with legal counsel and the District's insurance agency, and it was determined that the insurance liability coverage carried by the rental boat companies should be \$1,000,000/\$3,000,000 at the minimum. Manager Wilmouth stated he sent both companies letters with the District's stipulations and Lake Stride declined the rental boat contract. Manager Wilmouth stated he has not heard back from Playport Marina at this time. Manager Wilmouth reported that Butch Cheatham and himself met with property owners in the Levan Bay area that have significant erosion on their property, and they discussed doing some erosion control structures using the funds from the 319 grant. Manager Wilmouth stated the District will have to request legal counsel to draft an easement for the District to access the property owners' land. Manager Wilmouth reported Trustee Legan and himself are pursuing a Public Water Infrastructure Program Grant for the Water Treatment Plant. Manager Wilmouth stated an onsite visit is the next step

for this grant. Manager Wilmouth reported Alter Ego Marketing is close to completing the new Kinkaid Marina website.

New Business:

Legal Report: Attorney Richard Blake reported the Board members have been provided with a copy of the discovery requests regarding the Wittenhaur lawsuit and Manager Wilmouth is gathering that information. Mr. Blake stated the Districts counsel for this case is the law firm retained by the Districts insurance company.

Kinkaid-Area Watershed Project: Nothing to report.

USFS – Margaret Anderson: Ms. Anderson stated she has nothing to report at this time.

FINANCE CHAIRMAN REPORT: Greg Legan

Finance Chairman Recommendation

District Account Balances Approval and District Budget vs. Actual Report Approval: Trustee Legan asked for a motion to approve the Water System Account Balances and Water System Budget vs. Actual Report. Trustee Mileur made a motion to approve both the District Account Balances and the District Budget vs. Actual Report. Vice President Byrd seconded the motion. All members present voted “Aye,” and President Barone declared the motion carried.

Approval of District Bills: Trustee Legan asked for a motion to approve the District Bills. Trustee Ardrey made a motion to approve the District Bills. Trustee Westphal seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Dave Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

KINKAID AREA WATER SYSTEM

OLD BUSINESS:

Legal Report: Nothing to report.

Manager’s Report: Manager Wilmouth reported the Water Plant received a quote for the Board approved repairs on the second High Service Pump. Manager Wilmouth stated the cost would be \$30,000 for the pump and the motor would cost \$6,800 to repair or \$10,000 for a new motor. Manager Wilmouth stated he approved Illinois Electric works to install the new motor as there have been issues before with the old motor.

New Business:

Personnel Committee Report:

Revised Personnel Policy: Manager Wilmouth reported the Personnel Policy revisions have been completed by legal counsel and the Personnel Committee recommends this revised policy to the Board for approval. Trustee Legan made a motion to approve the revised Personnel Policy, and Trustee Ardrey seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Tap Requests: None

FINANCE CHAIRMAN REPORT: Greg Legan

Finance Chairman Recommendation

Water System Account Balances Approval and Water System Budget vs. Actual Report Approval: Trustee Legan asked for a motion to approve the Water System Account Balances and Water System Budget vs. Actual Report. Trustee Ardrey made a motion to approve both the Water System Account Balances and Water System Budget vs. Actual Report. Trustee Ziegler seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

Approval of Water System Bills: Trustee Westphal made a motion to approve the Water system bills. Vice President Byrd seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Dave Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

OTHER MATTERS TO DISCUSS: Manager Wilmouth reported he has been working on the new fiscal year budgets and the Finance Committee and Personnel Committee will be meeting sometime within the month to review and discuss the budgets.

ADJOURNMENT:

President Barone asked for a motion to adjourn until next month's regular Board meeting scheduled for May 8, 2024. Trustee Mileur made a motion to adjourn the meeting and Vice President Byrd seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

SECRETARY- ANTHONY MILEUR

PRESIDENT - Michael Barone