

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT
BOARD OF TRUSTEES MEETING
Wednesday, March 13, 2024**

The Board of Trustees of the Kinkaid-Reed's Creek Conservancy District held its monthly meeting on Wednesday, March 13, 2024. President Barone called the meeting to order at 7:00 p.m. at 1763 Water Plant Rd., Murphysboro, Illinois.

ROLL CALL:	Lisa Byrd	Present
	David Ardrey	Present
	Nate Westphal	Absent
	Jay Ziegler	Absent
	Greg Legan	Present
	Tony Mileur	Present
	Mike Barone	Present

Also Present: Scott Wilmouth, Carrie Likins, JT Jenkins, Ed Heller, Jim Pribble, Gary Raines, Patrick Horstmann, Margaret Anderson, and Brian Pigg.

MINUTES: Approval of Board meeting minutes for February 14, 2024. Trustee Mileur made a motion to approve the Board meeting minutes of February 14, 2024. Vice President Byrd seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

Public Comment: None

KINKAID-REED'S CREEK CONSERVANCY DISTRICT

OLD BUSINESS:

Conservancy Committee Report:

Fish Tournament Requests and Fish Tournament Regulations: None

Deck/Shed Requests: Manager Wilmouth stated he recommends the approval of two deck requests that are within the District's size limitations. Manager Wilmouth reported there are also two shed requests, however the Conservancy Committee is still reviewing shed options due to the current pre-approved sheds no longer being available. Manager Wilmouth stated the shed requests are tabled within the Conservancy Committee for now. Trustee Legan made a motion to approve the deck requests for CA-37 and CB-08. Trustee Mileur seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Rental Boat Contract: Manager Wilmouth stated the Conservancy Committee reviewed the two rental boat contract proposals and recommends that both contracts be awarded with the stipulation that both companies pay \$5,000 for four slips, and the amount of insurance coverage each rental boat company is required to carry is approved by the District's insurance company. Attorney Ed Heller stated Lake Stride's proposal included a waiver that their customers would be required to sign that absolves Lake

Stride of any liability, even if an accident was caused by their negligence. Mr. Heller stated his recommendation is that the District does not allow Lake Stride to use that waiver. Trustee Mileur made a motion to approve entering into Rental Boat Contracts with both Lake Stride, LLC and Playport Marina if they are agreeable to increase their insurance coverage and pay \$5,000 for four slips, and Lake Stride not using their waiver. Vice President Byrd seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

IHSA State Fishing Finals Support: Mr. Patrick Horstmann stated he is putting a proposal together to try and move the IHSA State Fishing Tournament to Kinkaid Lake. Mr. Horstmann stated the tournament is currently being held at Carlisle Lake and there are safety matters and overall poor fishery on that lake. Mr. Horstmann stated that the Kinkaid Lake proposal includes statistics that support both safety and fishery for Kinkaid Lake. Mr. Horstmann stated the proposal requires community support and Manager Wilmouth is preparing a support letter on behalf of the Conservancy District.

Douglas Pipeline Company Easement: Manager Wilmouth stated this easement is for a methane gas pipeline. Manager Wilmouth stated the Conservancy Committee has some concerns with the language in the proposed Pipeline Easement and has tabled this item for now. Manager Wilmouth reported when changes are made to the easement document, he will bring it back to the Conservancy Committee for review.

Marina/Campground:

Marina Report: Jim Pribble reported the water at the marina is scheduled to be turned on April 1st. Mr. Pribble stated the partial replacement fence for the patio is still on backorder along with the fence posts. Mr. Pribble stated there are approximately 380 boat slips at the marina which includes 124 houseboat slips, around 112 are covered slips and all the rest are uncovered slips. Mr. Pribble stated a problem we have right now is approximately 130 boat slips are currently under construction and will not be able to be used by a Lessee until construction is completed. Mr. Pribble reported the docks that are almost completed will still not have a cleat for customers to tie their boat to. Mr. Pribble stated the marina will need to purchase the new concrete cleats and Lake of Egypt Docks will be installing them. Mr. Pribble stated he is not sure what to do about this predicament. Manager Wilmouth stated the District has contracts with customers they must honor and thinks he can work with the boat dock contractors and find a solution. Mr. Pribble stated the marina has about 16 daily rental and courtesy slips that can be used for temporary slips for customers that cannot use their leased boat slip. Trustee Legan asked if there is a completion date for the boat renovation project in the contract with Lake of Egypt Docks. Mr. Pribble stated there is not, however it will more than likely be sometime this Fall. Mr. Pribble stated the current plan is to complete the uncovered slips first including the fuel dock and courtesy slips before the boating season begins. Mr. Pribble stated construction on the other slips will begin toward the end of boating season. Manager Wilmouth stated himself and Mr. Pribble will have a meeting with the boat dock company and come up with a solution. Trustee Ardrey stated the Water Treatment Plant and facilities currently have an inter-governmental agreement with Murphysboro Fire Department to provide fire protection, and the Marina property is currently under the jurisdiction of two volunteer fire departments. Trustee Ardrey stated the response time for our primary fire departments at this time is about 35 minutes and an agreement with Murphysboro Fire Department would be about 9 to 12 minutes. Trustee Ardrey stated Manager Wilmouth will be reaching out to Murphysboro Fire Department to begin discussion on a mutual aid agreement for the Marina.

Master Plan:

Grant Application Approval: Manager Wilmouth stated Trustee Legan, Gary Raines and himself have been working to get a cost estimate to update the District's recreational Master Plan so they can apply for a Grant to use for the project. Trustee Ardrey made a motion to approve Manager Wilmouth to move

forward with the Grant Application for updating the Master Plan. Trustee Mileur seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

OSLAD Grant:

Approval of Pay Request #3 – Burkey Excavating, LLC: Manager Wilmouth stated this is pay request number 3 from Burkey Excavating for \$55,796 for Board approval. Trustee Ardrey made a motion to approve Pay Request #3 from Burkey Excavating, LLC. Trustee Legan Seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Dave Ardrey	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

Manager’s Report: Manager Wilmouth reported G&H Marine put their equipment in the lake today so they can begin work tomorrow on the Kinkaid Shoreline project. Mr. Gary Raines stated he thinks at least half of the work can be completed at the current lower lake level. Mr. Raines stated the project should take about two months to complete depending on the water level of the lake. Mr. Raines stated that Manager Wilmouth and himself have a meeting with two property owners that have extreme erosion problems on their farmland regarding the upcoming Levan Bay Shoreline stabilization project. Mr. Raines stated the Levan Bay project is part of the 319 Grant. Manager Wilmouth reported Bill with the Marina Restaurant will be serving burgers, sides, and a drink for the Lake Cleanup Day volunteers and is going to charge the District \$10 per plate. Manager Wilmouth reported the stop logs were reinstalled on March 11th, and IDNR Engineers performed a drone flyover of the Spillway that day as well to determine its condition and the District should be receiving that report when it’s completed. Manager Wilmouth reported he is getting a replacement sign for the Don Britton Memorial Campground. Manager Wilmouth stated IDPH sent a final inspection letter regarding the improvements at the Marina and everything passed the inspection.

New Debt Service Bank Account for Marina Approval: Manager Wilmouth stated he would like the authorization to open up a debt service bank account for the Marina which will be used for the two monthly loan payments the Marina has. Manager Wilmouth stated the Marina will transfer funds into that account to be set aside for these payments. Trustee Mileur made a motion to approve Manager Wilmouth to open up a Debt Service Bank account for the Marina. Vice President Byrd seconded the motion. All member present voted "Aye," and President Barone declared the motion carried.

New Business:

Copy Machine: Manager Wilmouth stated the current copy machine has been having problems and the District needs a new copy machine that is capable of copying 11x17 pages now as well. Manager Wilmouth reported there are estimates from Modern Office Connections and Stiles in the Board’s packet and he recommends purchasing the copier from Modern Office Connections for \$3,395 because they are within the District, and we currently have a satisfactory copier contract with them. Trustee Mileur made a motion to approve purchasing the new copy machine for the District. Trustee Legan seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
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Dave Ardrey	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

Legal Report: Attorney Ed Heller reported the District is being sued by a woman that fell through the dock last year. Mr. Heller stated the District’s insurance company has assigned council regarding the case.

Kinkaid-Area Watershed Project: Nothing to report.

USFS – Margaret Anderson: Ms. Anderson stated she is currently a soil scientist hydrologist with the United States Forest Service, and before that she worked for the NRCS. Ms. Anderson reported that they have some dates set up for any Board members who would like to attend a tour with the USFS to see the projects they have going on at the moment. Ms. Anderson stated they have some prescribed burns going on right now and harvesting will begin again May 1st.

FINANCE CHAIRMAN REPORT: Greg Legan

Finance Chairman Recommendation

District Account Balances Approval and District Budget vs. Actual Report Approval: Trustee Legan made a motion to approve the District Account Balances and Trustee Ardrey seconded the motion. All members present voted “Aye,” and President Barone declared the motion carried.

Trustee Legan made a motion to approve the District Budget vs. Actual Report, and Vice President Byrd seconded the motion. All members present voted “Aye,” and President Barone declared the motion carried.

Approval of District Bills: Trustee Legan asked for a motion to approve the District Bills. Vice President Byrd made a motion to approve the District Bills. Trustee Mileur seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Dave Ardrey	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

KINKAID AREA WATER SYSTEM

OLD BUSINESS:

Legal Report: Nothing to report.

Manager’s Report: Manager Wilmouth reported this Water Plant has been in operation for 50 years

this month.

New Business:

Personnel Committee Report:

Revised Personnel Policy: Manager Wilmouth reported the Personnel Committee has been revising the Personnel Policy to include the Marina staff. Manager Wilmouth stated the revision is not completed yet however Addendum 1 is ready for Board approval. Manager Wilmouth stated Addendum 1 is an attachment regarding the Illinois Paid Leave for All Workers Act. Trustee Ardrey made a motion to approve Addendum 1 of the revised Personnel Policy, and Trustee Legan seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Tap Requests: None

FINANCE CHAIRMAN REPORT: Greg Legan

Finance Chairman Recommendation

Water System Account Balances Approval and Water System Budget vs. Actual Report Approval: Trustee Legan made a motion to approve the Water System Account Balances and Water System Budget vs Actual Report. Trustee Ardrey seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

Approval of Water System Bills: Trustee Legan made a motion to approve the Water system bills. Trustee Mileur seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Dave Ardrey	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

OTHER MATTERS TO DISCUSS: Patrick Horstmann stated IHSA requires 200 hotel rooms be blocked out for the State Fishing Tournament Finals Event and he has been working with area hotels on that. Mr. Horstmann asked the District if he could also list some of the camping areas at Kinkaid Lake for accommodations in his proposal to IHSA. President Barone stated the District will have 39 sites between Ed Bottom Campground and the new Glenn Seeber Campground.

ADJOURNMENT:

President Barone asked for a motion to adjourn until next month's regular Board meeting scheduled for April 10, 2024. Trustee Mileur made a motion to adjourn the meeting and Trustee Ardrey seconded the motion. All members present voted "Aye." President Barone declared the motion carried.



SECRETARY- ANTHONY MILEUR



PRESIDENT – Michael Barone