

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT
BOARD OF TRUSTEES MEETING
WEDNESDAY, October 11, 2023**

The Board of Trustees of the Kinkaid-Reed's Creek Conservancy District held its monthly meeting on Wednesday, October 11, 2023. President Barone called the meeting to order at 7:00 p.m. at 1763 Water Plant Rd., Murphysboro, Illinois.

ROLL CALL:	Lisa Byrd	Present
	David Ardrey	Absent
	Nate Westphal	Present
	Jay Ziegler	Present
	Greg Legan	Absent
	Tony Mileur	Present
	Mike Barone	Present

Also Present: Scott Wilmouth, Carrie Likins, Ed Heller, Jim Pribble, Butch Cheatham.

MINUTES: Approval of Board meeting minutes for September 13, 2023.

Trustee Ziegler made a motion to approve the Board meeting minutes of September 13, 2023. Trustee Westphal seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

Public Comment: None

KINKAID-REED'S CREEK CONSERVANCY DISTRICT

OLD BUSINESS:

Fish Tournament Requests and Fish Tournament Regulations: None

Marina/Campground:

Marina Report: Jim Pribble reported the restaurant is going to have an end of season party on October 28th because they will be closing for the off season on the 29th of October. Mr. Pribble stated the water is set to be shut off on October 31st at the Marina. Mr. Pribble stated for the upcoming new annual waiting list, he thinks it is best to compile the new list by email only starting November 8, 2023, and ending February 15th, 2024. Mr. Pribble stated the marina would accept emails for available slips and sites during that time, and the list would go in the order in which the emails were received. Mr. Pribble stated the drawing would be limited to one email request per household. Mr. Pribble stated new lease agreements for 2024 will be mailed out January 2nd and would be due February 15th like last year. President Barone stated the sign-up announcement for the waiting list should be advertised to get the word out to people that would be interested.

Conservancy Committee Report:

Deck/Shed Requests: None

Lease Renewal Payment Due Date: Manager Wilmouth reported the Conservancy Committee met and discussed the payment due date, and the Committee recommends going back to the original due date from last year. Manager Wilmouth stated the lease agreements will go out January 2nd and be due by February 15th. Trustee Mileur made a motion to approve the Lease Renewal Payment Due Date and Trustee Byrd seconded the motion. All members present voted “Aye,” and President Barone declared the motion carried.

Waiting List: Manager Wilmouth stated the Conservancy Committee recommends abolishing the old waiting list and comprising the new annual waiting list as Mr. Pribble had previously stated. An unknown woman asked if the new waiting list would be for covered slips. Mr. Pribble stated it was for any available slips or sites, however currently there are not any available covered slips or houseboat slips but that could change. Trustee Mileur made a motion to approve the new waiting list as presented to the Board, and Trustee Byrd seconded the motion. All members present voted “Aye,” and President Barone declared the motion carried.

Marina Website Upgrade: Manager Wilmouth stated the company Alter Ego sent a proposal to redo the marina website which has had several issues. Manager Wilmouth stated one of the issues is the gentleman that currently runs the website lives in Florida and it takes a long time for him to make requested changes to the website. Manager Wilmouth reported Alter Ego is a local company and could get those changes done much quicker. Manager Wilmouth reported the Conservancy Committee reviewed the proposal from Alter Ego and recommends approving the proposal. Trustee Mileur made a motion to approve the Marina Website upgrade and Trustee Ziegler seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

OSLAD Grant:

Approval of Pay Request #2 – A & W Plumbing and Heating, Inc: Manager Wilmouth reported A&W Plumbing has completed most of the plumbing in the main part of the new campground but still have to do the water line. Manager Wilmouth stated the plumbers should be out of the main area by the end of next week and then the electricians can come in to finish their work. Manager Wilmouth stated this is a payment request for the work A&W Plumbing has completed and the materials in the amount of \$79,702.04. Trustee Ziegler made a motion to approve Pay Request #2 for A&W Plumbing and Heating, Inc. Trustee Byrd seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

Manager’s Report: Manager Wilmouth reported Gary Raines and himself met with Jeff Collins about

fixing the sewer system at the marina. Manager Wilmouth stated Jeff Collins is working with the health department to get a permit started and construction of the additional lagoon will begin sometime this winter. Manager Wilmouth reported Possum Road has been repaired by the Highway Department and that is the area to be used for the CALR shoreline project. Manager Wilmouth stated the County is requiring the District to have a granted easement from Kinkaid for the parcel that the marina sits on for the parcel of the Worthen Farm in case the District ever loses the Worthen Farm. Manager Wilmouth stated this is so there is filed paperwork showing the District has the right to have the new sewer system on that parcel of land. Manager Wilmouth stated this item will be on the agenda for next month's Board meeting as part of the new sewer system for the OSLAD Grant. Manager Wilmouth reported the Energy Transition Grant agreement will be posted on the data portal within the next few days, and that money will be used to install the playground equipment at the new campground. Manager Wilmouth reported the signed 319 Grant agreement was received this month and that is for gully protection work at Levan Bay.

Lake Draw Down Approval: Manager Wilmouth stated the lake draw down is usually done around November 1st, and since drawing the lake down every year started there have not been any issues with the intake, and it hasn't seemed to affect the fishermen. Trustee Ziegler made a motion to approve the Lake Draw Down and Trustee Westphal seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

New Business:

Personnel Committee Report:

Resolution 23-120 – IMRF RESOLUTION TO Adopt the Annual 1,000-hour Standard: Manager Wilmouth stated the Personnel Committee met and recommends changing the current District's standard of 600 hours before an employee gets enrolled in IMRF, to the 1,000-hour standard. Manager Wilmouth stated this would benefit the District better for the marina in the future. Manager Wilmouth reported any current employee are required to stay under the 600-hour standard, and this Resolution will only affect future new employees. Trustee Byrd made a motion to approve Resolution 23-120 and Trustee Westphal seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

Legal Report: Nothing to Report.

Kinkaid-Area Watershed Project: Nothing to report.

USFS – Margaret Anderson: Manager Wilmouth reported he is waiting on USFS to approve the plans so they can put the project out for bid.

FINANCE CHAIRMAN REPORT:

Finance Chairman Recommendation

Approval of GASB Statement No. 75 Actuarial Valuation: Manager Wilmouth stated the auditors recommended the District have this Actuarial Valuation completed. Manager Wilmouth stated the quote for the Valuation is \$2,975 for fiscal year 2023 and \$1,100 for fiscal year 2024. Trustee Mileur made a motion to approve the GASB Statement No. 75 Actuarial Valuation, and Trustee Westphal seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

District Account Balances Approval and District Budget vs. Actual Report Approval: Trustee Westphal made a motion to approve the District Account Balances, and the District Budget vs Actual Report. Trustee Byrd seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

Approval of District Bills: Trustee Westphal recommended approval of the District Bills. Trustee Byrd made a motion to approve the District Bills and Trustee Mileur seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

KINKAID AREA WATER SYSTEM

OLD BUSINESS:

Legal Report: Nothing to Report.

Manager's Report: Manager Wilmouth reported that the company refurbishing the high service pump found the impellers were wore. Manager Wilmouth stated the original quote was for \$15,940 and the new quote is \$29,000. Manager Wilmouth stated the motor is also bad and it will cost less for a new motor than to have the current one refurbished. Manager Wilmouth reported these items will be on the agenda for next month's Board meeting. Manager Wilmouth announced that JT Jenkins was nominated for Water Plant Operator of the Year and won the award and wanted to congratulate JT on that accomplishment.

New Business:

Tap Requests: None

FINANCE CHAIRMAN REPORT:

Finance Chairman Recommendation

Water System Account Balances Approval and Water System Budget vs. Actual Report

Approval: Trustee Westphal recommended approving the Water System Account Balances and Water System Budget vs Actual Report. Trustee Ziegler made a motion to approve both the water system account balances and budget vs actual report. Trustee Byrd seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

Approval of Water System Bills: Trustee Westphal recommended approval of the Water System Bills. Trustee Ziegler made a motion to approve the Water system bills and Trustee Byrd seconded the motion.

Roll Call Vote:

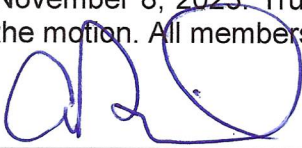
Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

OTHER MATTERS TO DISCUSS: President Barone stated the food drive that was hosted at the marina over the past weekend collected 1,047 pounds of food and raised \$4550.00 all to be donated to the Murphysboro Food Pantry. President Barone stated the organizers of the event wanted to thank the Board for allowing them to have this fundraiser and be able to give back to the community. Mr. Pribble stated he wanted to mention that October 21st is the date the annual campers' winter storage fee is due.

ADJOURNMENT:

President Barone asked for a motion to adjourn until next month's regular Board meeting scheduled for November 8, 2023. Trustee Mileur made a motion to adjourn the meeting and Trustee Byrd seconded the motion. All members present voted "Aye." President Barone declared the motion carried.



SECRETARY- ANTHONY MILEUR



PRESIDENT - Michael Barone