

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT  
BOARD OF TRUSTEES MEETING  
Wednesday, December 13, 2023**

The Board of Trustees of the Kinkaid-Reed's Creek Conservancy District held its monthly meeting on Wednesday, December 13, 2023. President Barone called the meeting to order at 7:00 p.m. at 1763 Water Plant Rd., Murphysboro, Illinois.

<b>ROLL CALL:</b>	Lisa Byrd	Absent
	David Ardrey	Present
	Nate Westphal	Present
	Jay Ziegler	Present
	Greg Legan	Present
	Tony Mileur	Absent
	Mike Barone	Present

**Also Present:** Scott Wilmouth, Carrie Likins, JT Jenkins, Ed Heller, Jim Pribble, Butch Cheatham, Gary Raines and Tom Roberts.

**MINUTES:** Approval of Board meeting minutes for November 13, 2023. Trustee Ardrey made a motion to approve the Board meeting minutes of November 13, 2023. Trustee Ziegler seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

**Public Comment:** None

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT**

**OLD BUSINESS:**

**Conservancy Committee Report:**

**Fish Tournament Requests and Fish Tournament Regulations:** Manager Wilmouth reported the Conservancy District received three separate requests for fish tournament permits from Anglers Choice, Trico High School Bass fishing team, and Luke Estel. Manager Wilmouth stated the dates requested are all available and he recommends approving the fishing tournament permit requests. Trustee Ziegler made a motion to approve the fishing tournament requests and Trustee Legan seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

**Deck/Shed Requests:** None

**Campground/Marina Renovation Project Update:** Attorney Ed Heller reported the Conservancy Committee met and discussed separating the marina dock renovation project and the campground renovation project and completing them at separate times. Mr. Heller stated he is working with Manager Wilmouth trying to secure a loan for renovating the docks, and in the future use a bond issue for the campground renovation. Mr. Heller stated the loan could be rolled into the bond issue when the District gets to that point. Mr. Heller reported that Manager Wilmouth has been working with Egyptian Electric and the District has a good chance of getting an interest free loan through their REDGL program for the

dock renovation. Mr. Heller stated himself and Manager Wilmouth are also talking to First Bank and Trust, First Southern Bank, and Murphy-Wall Bank regarding a loan as well. Manager Wilmouth stated the Egyptian Electric Board meets on December 19<sup>th</sup> and will either vote on the interest free REDGL loan for the District at that meeting or the January meeting. Mr. Heller stated if the Egyptian Electric loan goes through the District will need a letter of credit from the bank to back up the loan. Manager Wilmouth stated a stipulation of the REDGL loan is 20% of the project has to come from District funds which would be \$240,000 paid from marina funds. Trustee Ardrey made a motion to authorize Manager Wilmouth to proceed with applying for the zero percent REDGL loan through Egyptian Electric. Trustee Legan seconded the motion.

Roll Call Vote:

Dave Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**Revised Campsite/Boat Slip Lease Agreements:** Attorney Ed Heller stated if the District ends up getting a conventional loan through a bank, in order to qualify as a government entity with a tax-free loan the boat slip contracts must be one hundred day at a time contracts that will automatically renew after that time. Mr. Heller stated these contracts would only be for boat slips because the funding from this loan would be used on the boat docks only. Mr. Heller reported this would mean the lease agreement income would be collected in four installments throughout the year and he would compose a letter that would be mailed out with those contracts explaining this to the customers. Mr. Heller stated if the District receives the REDGL interest free loan through Egyptian Electric then the previously approved lease agreements will be sent to marina customers instead. Manager Wilmouth stated that the contracts need to be sent out January 2<sup>nd</sup> and the item would need board approval before that time. Trustee Ardrey made a motion to give President Barone and Manager Wilmouth authority to send out the campsite contracts on or about January 2<sup>nd</sup> and to send out boat slip contracts based upon whether or not the REDGL loan has been approved or denied in the language either in the regular contract or the one-hundred-day contract. Trustee Legan seconded the motion.

Roll Call Vote:

Dave Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**Marina Rates:** Manager Wilmouth stated the Conservancy Committee meeting met and is recommending to the Board a 15% rate increase for annual campsites and boat slips to fund the renovation of the boat docks which would include new aluminum decking and encapsulated floats. Manager Wilmouth stated the aluminum decking and floats include a lifetime warranty. Manager Wilmouth reported he met with Blue Ridge Docks and looked at some of their workmanship on Lake of Egypt and it was very impressive. Trustee Ziegler stated he does not want the rates to be increased every year and end up running the customers off. Trustee Legan stated the county just did a recreational survey and one of the biggest complaints from that survey was about the docks at Kinkaid Marina and he thinks the customers will understand the rate increase to fund the renovation of the docks. Trustee Legan made a motion to approve the

15% rate increase for annual campsites and boat slip lease contracts. Trustee Westphal seconded the motion.

Roll Call Vote:

Dave Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**Marina/Campground:**

**Jim Pribble 2024 Contract Renewal:** Manager Wilmouth reported Mr. Pribble’s contract ends December 31<sup>st</sup>. A new contract needs approved which is the same contract with only the dates changed. Trustee Ardrey made a motion to approve Jim Pribble’s 2024 contract renewal. Trustee Ziegler seconded the motion.

Roll Call Vote:

Dave Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**Charlie Neace 2024 Contract Renewal:** Manager Wilmouth reported Charlie Neace’s contract also ends December 31<sup>st</sup>, and a new contract needs approved, which is the same contract with only the dates changed. Trustee Ziegler made a motion to approve Charlie Neace’s 2024 Contract Renewal. Trustee Westphal seconded the motion.

Roll Call Vote:

Dave Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**Marina Report:** Jim Pribble stated there will be customers upset about the rate increase, but he thinks when they see the new docks and where the money went from that increase it will change many of those customers’ minds. Mr. Pribble reported the new fuel pump renovation is completed and as soon as the credit card reader and e-stop comes in and gets installed the fuel pump will be complete. Mr. Pribble stated all of the tests done on the new system so far have passed. Mr. Pribble reported there are eleven vacant sites that have been rocked.

**OSLAD Grant:**

**Approval of Pay Request #4 – A&W Plumbing:** Manager Wilmouth reported this is a pay request from A&W Plumbing for \$41,894.73 for Board approval. Trustee Ardrey made a motion to approve Pay Request #4 from A&W Plumbing, and Trustee Westphal seconded the motion.

Roll Call Vote:

Dave Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**Manager's Report:** Manager Wilmouth reported the Shoreline project with USFS is planned to go out for bids in early February. Manager Wilmouth reported the plan for the Gulley stabilization project on Buttermilk Hill is to get the survey work completed in January and get that project out for bids in April. Manager Wilmouth stated Mr. Gary Raines is contacting CMT Engineers to discuss the possibility of updating the recreational master plan. Manager Wilmouth stated the District may be able to apply for a grant to pay for that project. Manager Wilmouth reported Carrie and himself met with Alter Ego Marketing regarding the new Kinkaid Marina website and the new site is close to completion. Manager Wilmouth stated hopefully at the January Board meeting Alter Ego Marketing will be able to attend and give a short presentation of the new website. Manager Wilmouth reported Jeff Collins is beginning work next week on the new lagoon to split the flow.

**New Business:**

**Legal Report:**

**Ordinance #23-194 Illinois Paid Leave for All Workers Act:** Attorney Ed Heller stated this item is an Ordinance to comply with the Illinois Paid Leave for All Workers Act. Mr. Heller stated this new Illinois Act requires all workers to accrue one hour of paid leave for every 40 hours that they work. Mr. Heller reported the District already has a Personnel Policy in place for their full-time workers that includes paid time off, so this Ordinance only includes the Marina's part-time seasonal employees. Mr. Heller stated there is going to need to be a Personnel Policy in place for the part-time workers as well that will offer paid time off and that will hopefully be ready for Board approval by the January meeting and that new policy can replace this Ordinance. Trustee Legan made a motion to accept Ordinance #23-194 Illinois Paid Leave for All Worker Act. Trustee Ardrey seconded the motion.

Roll Call Vote:

Dave Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**Kinkaid-Area Watershed Project:** Nothing to report.

**USFS – Margaret Anderson:** Nothing to report.

**FINANCE CHAIRMAN REPORT:**

**Finance Chairman Recommendation**

**District Account Balances Approval and District Budget vs. Actual Report Approval:** Trustee Legan made a motion to approve the District Account Balances, and the District Budget vs Actual Report. Trustee Westphal seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

**Approval of District Bills:** Trustee Legan made a motion to approve the District Bills and Trustee Ardrey seconded the motion.

Roll Call Vote:

Dave Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Mike Barone	Yes

President Barone declared the motion carried.

## KINKAID AREA WATER SYSTEM

### OLD BUSINESS:

**Legal Report:** Nothing to report.

**Manager's Report:** Nothing to report.

**Chemical Bids:** Manager Wilmouth stated all of the chemical bids went down this year by almost 16% and he recommends awarding the low bids. Trustee Ardrey made a motion to award the low bids for Chemicals as submitted. Trustee Westphal seconded the motion.

Roll Call Vote:

Dave Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Mike Barone	Yes

President Barone declared the motion carried.

### New Business:

**Tap Requests:** None

### FINANCE CHAIRMAN REPORT:

#### Finance Chairman Recommendation

**Water System Account Balances Approval and Water System Budget vs. Actual Report Approval:** Trustee Legan made a motion to approve both the Water System Account Balances and Water System Budget vs Actual Report. Trustee Westphal seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

**Approval of Water System Bills:** Trustee Legan made a motion to approve the Water system bills and Trustee Westphal seconded the motion.

Roll Call Vote:

Dave Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**OTHER MATTERS TO DISCUSS:** None

**ADJOURNMENT:**

President Barone asked for a motion to adjourn until next month's regular Board meeting scheduled for January 10, 2024. Trustee Ardrey made a motion to adjourn the meeting and Trustee Ziegler seconded the motion. All members present voted "Aye." President Barone declared the motion carried.



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SECRETARY- ANTHONY MILEUR



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PRESIDENT - Michael Barone