

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT  
BOARD OF TRUSTEES MEETING  
Wednesday, July 9, 2025**

The Board of Trustees of the Kinkaid-Reed's Creek Conservancy District held its monthly meeting on Wednesday, July 9, 2025. President Barone called the meeting to order at 7:00 p.m. at 1763 Water Plant Rd., Murphysboro, Illinois.

<b>ROLL CALL:</b>	Lisa Byrd	Present
	David Ardrey	Present
	Nate Westphal	Absent
	Jay Ziegler	Present
	Greg Legan	Present
	Tony Mileur	Present
	Mike Barone	Present

**Also Present:** Scott Wilmouth, Carrie Likins, JT Jenkins, Ed Heller, Jim Pribble and Gary Raines.

**MINUTES:** Approval of Board meeting minutes for June 11, 2025.

Trustee Ziegler made a motion to approve the Board meeting minutes of June 11, 2025. Trustee Mileur seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

**Public Comment:** None

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT**

**OLD BUSINESS:**

**Conservancy Committee Report:**

**Fish Tournament Requests and Fish Tournament Regulations:** None

**Deck/Shed Requests:** None

**Impounded Boat and Abandoned Travel Trailer:** Manager Wilmouth stated that item involves the impounded boat being stored by the boat shop. Manager Wilmouth reported that the Conservancy Committee met and recommended giving Jim Pribble the authority to destroy the boat or find a towing company to haul the boat away to their storage facility. Manager Wilmouth stated that the Conservancy Committee is also recommending the destruction and removal of the abandoned travel trailer from the marina property. Trustee Ziegler made a motion to dispose of both the impounded boat and the abandoned travel trailer. Trustee Mileur seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

**Boat Lifts:** Trustee Ardrey reported that the Conservancy Committee met and authorized Manager Wilmouth to work with David Fox to obtain his written professional opinion regarding particular boat lifts that are causing damage to the docks. Attorney Ed Heller stated his recommendation is that the Board take action tonight and adopt the boat lift policy that is in their packets for review. Trustee Legan made a motion to approve the boat lift policy drafted by legal counsel. Vice President Byrd seconded the

motion. All members present voted "Aye," and President Barone declared the motion carried.

### **Marina/Campground:**

**Marina Report - Jim Pribble:** Mr. Pribble reported the walk-in cooler behind the restaurant is broken. Mr. Pribble stated that he got a quote for \$4,999 from Robert Dilday for the repairs needed. Mr. Pribble reported the total number of boat lifts currently installed at the marina is 65. Mr. Pribble stated that number includes jet ski lifts as well as the deck patios that boat customers have built in their slips. Mr. Pribble stated that the Fourth of July weekend went smoothly at the marina with no significant issues. Manager Wilmouth stated that on Monday morning when he went to the marina everything was cleaned up and looked nice. Trustee Ardrey stated that he went to the marina on Saturday morning and the grounds had already been cleaned up. Trustee Ardrey stated that he would like to commend the marina staff on a job well done. Mr. Pribble stated that one of the employees, Garrett Franklin, worked from 2:00 p.m. until 10:00 p.m. on the Fourth of July and picked up and disposed of trash all evening as the festivities were going on.

**Manager's Report - Scott Wilmouth:** Manager Wilmouth reported the bid date for the CALR project on U.S. Forest Service land has been set for August 20<sup>th</sup> and will be ready for Board approval at the September meeting. Manager Wilmouth stated that President Barone, Trustee Ardrey, and himself met with Lake of Egypt Docks at the marina to review the items on the checklist that the District asked the dock company to complete. Manager Wilmouth reported that the dock company has installed the cleats on D-dock and H-dock, checked the plugs, and has more floats installed on H-dock. Manager Wilmouth stated that David Fox is requesting payment for half of the balance due for the completed section on H-dock. Manager Wilmouth stated that the Board members have the invoice with a breakdown explaining the payment and amount still owed for H-dock in their packets.

### **New Business:**

**Levy Ordinance #25-200:** Manager Wilmouth stated the Board members have received a copy of the Levy Ordinance #25-200 for review and approval. Attorney Ed Heller stated that Attorney Richard Blake has reviewed the Levy Ordinance and recommends approval by the Board. Trustee Ziegler made a motion to adopt Levy Ordinance #25-200. Trustee Ardrey seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
David Ardrey	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Anthony Mileur	Yes
Michael Barone	Yes

President Barone declared the motion carried.

**Legal Report:** Nothing to report.

**Kinkaid-Area Watershed Project:** Gary Raines reported that work will begin on the 319 project for the Streambank Stabilization on the North end of Levan Bay around August 1<sup>st</sup>.

**USFS - Margaret Anderson:** Nothing to report.

**Johnson Boat Creek Launch Survey:** Manager Wilmouth stated that the Johnson Creek Boat Launch was dredged several years ago and has not been surveyed in a few years. Manager Wilmouth stated the Board has a proposal from Butch Cheatham of BWC Engineering and Surveying to conduct a

topographical survey at the Johnson Creek boat ramp area to evaluate silt deposition. Manager Wilmouth stated that Butch and himself will conduct the survey. Manager Wilmouth reported the quoted cost from BWC Engineering will not exceed \$2,000. Trustee Mileur made a motion to approve the Johnson Boat Creek Launch Survey not to exceed \$2,000. Vice President Byrd seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
David Ardrey	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Anthony Mileur	Yes
Michael Barone	Yes

President Barone declared the motion carried.

**Discussion of District Personnel Positions:** President Barone stated that as the Board knows, Manager Wilmouth will be retiring at the end of the year. President Barone stated the District needs to update the job description for the District Manager as that description has changed now that the District owns the Marina. President Barone stated that the Personnel Committee would like feedback from the Board regarding this updated job description. President Barone stated the Board members have received a copy of the job description for the General Manager of Rend Lake Conservancy District in their packets, as well as a copy of the Kinkaid-Reed's Creek Conservancy District Manager job description drafted by Manager Wilmouth. President Barone stated the feedback Personnel Committee is requesting from the Board is whether the District should include the overseeing of the Marina in the District Manager duties or separate the Marina from the District Manager duties all together. President Barone stated that if the Board wanted to separate the duties, the District would make the Marina Manager a separate position.

Manager Wilmouth stated that his prospective, as the District Manager, is that the Marina is just like the Water Plant in that someone needs to be there to manage the day-to-day operations. Manager Wilmouth stated that there still needs to be someone in charge over everything, all three entities, and that is the District Manager's job. Manager Wilmouth stated that when the District bought the Marina, he had to spend a lot of time at the Marina overseeing operations and still spends a lot of time over there, however Jim Pribble has thankfully been taking care of the day-to-day operations at the Marina.

Attorney Ed Heller stated that one advantage of the District Manager overseeing all three entities is that the Board members have one individual that they communicate with to carry out the procedures and decisions made by the Board. President Barone stated that his concern is that including the Marina duties in the District Manager's job description may be putting too much on that individual. President Barone stated that there is a lot of upgrades he would like to see happen at the marina, including a fishing dock. President Barone stated the District is also looking at expanding the Water Plant. Manager Wilmouth stated that the Water Plant Superintendent takes care of the day-to-day operations for the Water Plant. Mr. Heller stated that if there is concern about overwhelming the District Manager, then an assistant could always be hired to help with the duties. Mr. Heller stated the District could also have the Marina funds pay for one third of the Manager's salary since Marina responsibilities is included in his job duties, and that could also be the case if an assistant was hired.

Trustee Ardrey stated that the Marina cannot be separated from the District because the District owns the Marina. Trustee Ardrey stated that the District can however hire a separate individual to manage the operations at the Marina. Trustee Legan stated that the District needs to consider that Manager Wilmouth's accounting background has greatly benefited the District, and if his replacement does not have those skills, then the District is going to have to pay someone else to take on those responsibilities. Trustee Ziegler stated that he believes there needs to be one person held accountable and in charge as the District Manager is now and agrees that the Manager may need some help. Trustee Legan and Trustee Mileur both agreed with Trustee Ziegler about having one individual in

charge.

President Barone stated that right now Mr. Pribble is contractual and not a District employee. President Barone stated that the District may need to discuss making the position of running the day-to-day operations at the Marina an employee position that includes benefits. Manager Wilmouth stated that the Board revised the Personnel Policy in February to include the Marina/Campground Supervisor in the organization chart for when the District decided to hire a full-time employee in that position. Trustee Ardrey stated that based on this feedback, the Personnel Committee will meet and come back to the Board with an updated District Manager job description and a Marina Supervisor job description for approval.

Manager Wilmouth stated that he would like to have flexible work hours over the next six months before he retires. Manager Wilmouth stated that he has discussed this with the Personnel Committee, and they have agreed to accommodate his request as long as the Board is fine with it. Manager Wilmouth stated that he will still accomplish his work duties during this time. Trustee Ardrey stated that the Personnel Committee recommends this flex schedule request by Manager Wilmouth and is willing to help monitor his flex schedule. All members present were in favor of Manager Wilmouth working a flex schedule until his retirement.

#### **FINANCE CHAIRMAN REPORT:**

##### **Finance Chairman Recommendation**

**District Account Balances Approval and District Budget vs. Actual Report Approval:** Trustee Mileur made a motion to approve both the District Account Balances and the District Budget vs. Actual Report. Trustee Ziegler seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

**Approval of District Bills:** Trustee Ziegler made a motion to approve the District Bills, and Trustee Mileur seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
David Ardrey	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Anthony Mileur	Yes
Michael Barone	Yes

President Barone declared the motion carried.

#### **KINKAID AREA WATER SYSTEM**

##### **OLD BUSINESS:**

**Legal Report:** Nothing to report.

**Manager's Report:** Manager Wilmouth reported the five-to-ten-year timeline for the new Water Treatment Plant is still being worked on. Manager Wilmouth stated that JT Jenkins and himself have discussed raising the water rates and setting the extra water income aside to help with the New Water Treatment Plant expenses. Trustee Ardrey asked if there are any grants available for the planning phase of the new Water Treatment Plant. Trustee Legan stated that the Water System Committee has discussed this and found that the District funding the planning of the new plant is a better option because the District controls the situation better.

**New Business:**

**Tap Requests:** None

**FINANCE CHAIRMAN REPORT:**

**Finance Chairman Recommendation**

**Water System Account Balances Approval and Water System Budget vs. Actual Report**

**Approval:** Trustee Mileur made a motion to approve both the Water System Account Balances and Water System Budget vs. Actual Report. Trustee Legan seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

**Approval of Water System Bills:** Trustee Mileur made a motion to approve the Water system bills. Trustee Ziegler seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
David Ardrey	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Anthony Mileur	Yes
Michael Barone	Yes

President Barone declared the motion carried.

**OTHER MATTERS TO DISCUSS:** President Barone stated that he would like to compliment the marina staff for their great work over the holiday weekend. President Barone stated that he spoke with Luke Estel about fishing tournaments on Kinkaid Lake, and Mr. Estel told him that the fishing has been great this year on the lake.

**ADJOURNMENT:**

President Barone asked for a motion to adjourn until next month's regular Board meeting scheduled for August 13, 2025. Trustee Ardrey made a motion to adjourn the meeting and Vice President Byrd seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

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**SECRETARY- ANTHONY MILEUR**

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**VICE-PRESIDENT - LISA BYRD**