

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT  
BOARD OF TRUSTEES MEETING  
Wednesday, December 10, 2025**

The Board of Trustees of the Kinkaid-Reed's Creek Conservancy District held its monthly meeting on Wednesday, December 10, 2025. Vice President Michael Barone called the meeting to order at 7:00 p.m. at 1763 Water Plant Rd., Murphysboro, Illinois.

**ROLL CALL:**

David Ardrey	Present
Nate Westphal	Present
Jay Ziegler	Present
Greg Legan	Present
Tony Mileur	Present
Mike Barone	Present
Lisa Byrd	Absent

**Also Present:** Scott Wilmouth, Carrie Likins, JT Jenkins, Richard Blake, Butch Cheatham, Robi Stephenson, and Tom Roberts

**MINUTES:**

**Approval of Board Meeting Minutes for November 12, 2025:**

**Approval of Special Board Meeting Minutes for November 18, 2025:**

**Approval of Special Board Meeting Minutes for December 3, 2025:**

Trustee Ziegler made a motion to approve the Board meeting minutes of November 12, 2025, and the Special Board meeting minutes of November 18<sup>th</sup> and December 3<sup>rd</sup>, 2025. Trustee Mileur seconded the motion. All members present voted "Aye," and Vice President Barone declared the motion carried.

**Public Comment:** None

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT**

**OLD BUSINESS:**

**Conservancy Committee Report:**

**Fish Tournament Requests and Fish Tournament Regulations:** None

**Deck/Shed Requests:** Manager Wilmouth reported there is one deck request from the annual camper in site CA-06 to move an existing deck from site CA-05 to CA-06. Manager Wilmouth stated the deck is 250 square feet and the Conservancy Committee recommends approval of the deck request. Trustee Mileur made a motion to approve the deck request from the annual camper at CA-06. Trustee Ziegler seconded the motion. All members present voted "Aye," and Vice President Barone declared the motion carried.

**Restaurant Proposals:** Manager Wilmouth stated that no new proposals were received after the RFP was distributed and stated there may have been some confusion. Manager Wilmouth reported that the Conservancy Committee has instructed Management, along with two Committee members, to arrange a meeting with Crucial to discuss next steps regarding the proposal for the marina restaurant. Manager Wilmouth stated he will try and set up a meeting at the beginning of next week.

**2026 Lease Agreements – Approval of Leases and Rules:** Manager Wilmouth reported that the Conservancy Committee has reviewed the revisions to the 2026 lease agreements and associated rules. Manager Wilmouth stated the committee has requested a few additional modifications to the rules and recommends that the Board approve the lease agreements and rules, contingent upon incorporation of these revisions. Attorney Richard Blake stated the Board members have the revisions that have been made in their packets and he will go over those items. Mr. Blake noted that the additional revisions addressed during this evening's Conservancy Committee meeting include consideration of whether to permit the construction of walking paths within the campground rules, clarification of the "no open fire or flames" policy on boat docks, and the establishment of a uniform quiet time for both campground and boat dock regulations. Mr. Blake stated that the clarification from the Committee for the "no open fire or flames" rule is that no charcoal grills or any other open flame outside of a gas grill is allowed on the boat docks and this rule will include a recommendation that a fire mat be used under the gas grill. Mr. Blake stated that the Committee recommends making the quiet hours match those of transient campgrounds, setting them from 11:00 p.m. to 6:30 a.m. Mr. Blake stated that the boat lift leases will reference the boat lift policy. Mr. Blake stated that the Conservancy Committee also is adding to the boat leases that only one certified marine vessel is allowed per slip with the boat slip lease. Mr. Blake requested the Board clarify whether walking paths can be built in the annual campgrounds. Trustee Ziegler expressed no objection to the campsite lessee having a walking path. Trustee Mileur stated that, should this ever present a concern, the rule could be amended accordingly. Trustee Ardrey made a motion to approve the 2026 Lease Agreements and Rules with the revisions made, and pending the final fee to be determined for the boat lifts and boat lift inspections. Trustee Legan seconded the motion. All members present voted "Aye," and Vice President Barone declared the motion carried.

**Annual Campsite C15 – Site Issue:** Manager Wilmouth reported the Board members have a letter to the marina customer at campsite C15 that was drafted by legal counsel and states that the District will not be renewing the lease agreement for 2026. Manager Wilmouth stated that the customer has not provided current registration or proof of insurance for many years and also has overdue account balances. Manager Wilmouth stated that this customer has also refused to move their camper to the actual campsite for site C-15 after being asked to do so, and their lease agreement ended October 31, 2025. Manager Wilmouth stated that this letter will need Board approval to send the non-renewal lease letter to the customer at campsite C15. Trustee Mileur made a motion to approve the letter drafted by legal counsel to be sent to the customer at campsite C15. Trustee Ziegler seconded the motion. All members present voted "Aye," and Vice President Barone declared the motion carried.

**Master Plan RFP:** Manager Wilmouth stated that the Board has a Request for Proposals for the Kinkaid Lake Vision Plan Framework drafted by Trustee Legan in their packet for approval. Trustee Legan stated the District received a \$50,000 grant from Delta Regional Authority to update the fifty-one-year-old Master Plan. Trustee Mileur made a motion to approve the Request for Proposals to solicit professional services to develop a vision plan framework for Kinkaid Lake. Trustee Westphal seconded the motion. All members present voted "Aye," and Vice President Barone declared the motion carried.

#### **Marina/Campground:**

**Marina Report:** Manager Wilmouth reported the dock contractor will be resuming the dock renovation project around December 15<sup>th</sup>. Manager Wilmouth stated the company will resume work on H-dock and when that dock is completed, they will begin the work on C-dock to finish the dock renovation project.

**Manager's Report:** Manager Wilmouth stated the IDNR Water Resources crew were in town last week and cleared the path to the sediment trap that was installed long ago to catch silt coming from the Mt. Joy area into the bay Southeast of the Water Plant. Manager Wilmouth reported that while they were conducting that work, they found beavers had built a dam that plugged the drain tube up, and overtime it has washed the north edge of the lake dam out. Manager Wilmouth stated that the IDNR Water Resources crew repaired the damage to the dam using rip rap and rock. Manager Wilmouth stated that the District will incur just the expense of the material used for the dam repairs.

Manager Wilmouth reported that the US Forest Service finished work on the CALR project today, adding that they will have to come back in the Spring when the weather permits to complete the seeding process.

#### **New Business:**

**Personnel Committee:** Trustee Ardrey made a motion to enter Executive session at 7:20 p.m. pursuant to ILCS 120/2 (c) (1) to discuss the compensation package for the new District Manager and personnel matters regarding the Water Plant Superintendent position. Trustee Westphal seconded the motion.

Roll Call Vote:

David Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

Vice President Barone declared the motion carried.

Vice President Barone declared the Board is resuming regular session at 7:45 p.m.

**New District Manager Compensation Package:** Trustee Mileur made a motion to send this item back to Personnel Committee to negotiate the new District Manager's compensation package. Trustee Legan seconded the motion. All members present voted "Aye," and Vice President Barone declared the motion carried.

**Legal Report:** Nothing to report.

**Kinkaid-Area Watershed Project:** Nothing to report.

**USFS – Margaret Anderson:** Nothing to report.

#### **FINANCE CHAIRMAN REPORT:**

##### **Finance Chairman Recommendation**

**District Account Balances Approval and District Budget vs. Actual Report Approval:** Trustee Westphal made a motion to approve both the District Account Balances and the District Budget vs. Actual Report. Trustee Mileur seconded the motion. All members present voted "Aye," and Vice President Barone declared the motion carried.

**Approval of District Bills:** Trustee Westphal made a motion to approve the District Bills and Trustee Legan seconded the motion.

Roll Call Vote:

David Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

Vice President Barone declared the motion carried.

## KINKAID AREA WATER SYSTEM

### OLD BUSINESS:

**Legal Report:** Nothing to report.

**Manager's Report:** Manager Wilmouth reported JT Jenkins, Kyle Hargraves, and himself have met with the engineer but are still waiting for some more information regarding the specifications needed for the new chemical tank, and once that information is received, they will schedule a Water System Committee meeting.

### New Business:

#### Personnel Committee:

**New Water Plant Superintendent** – Discussed in Executive Session.

Trustee Ardrey made a motion to table the new water plant superintendent. Trustee Ziegler seconded the motion. All members present voted "Aye," and Vice President Barone declared the motion carried.

**Tap Requests:** None

**Annual Chemical Bids:** Trustee Ziegler made a motion to award the low bid for the annual chemicals. Trustee Westphal seconded the motion.

Roll Call Vote:

David Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

Vice President Barone declared the motion carried.

### FINANCE CHAIRMAN REPORT:

#### Finance Chairman Recommendation

#### Water System Account Balances Approval and Water System Budget vs. Actual Report Approval:

Trustee Westphal made a motion to approve both the Water System Account Balances and Water System Budget vs. Actual Report. Trustee Legan seconded the motion. All members present voted "Aye." Vice President Barone declared the motion carried.

**Approval of Water System Bills:** Trustee Westphal made a motion to approve the Water system bills. Trustee Mileur seconded the motion.

Roll Call Vote:

David Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

Vice President Barone declared the motion carried.

**OTHER MATTERS TO DISCUSS:** Vice President Barone reported that the Annual Food Drive put on

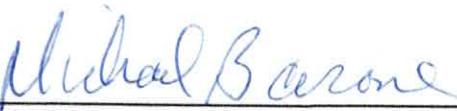
by Lisa Kellerman at the marina campground to raise money for the Murphysboro Food Pantry was a tremendous success. Vice President Barone reported the food drive collected 763 pounds of food and paper products, along with \$7,110 that was also donated to the Murphysboro Food Pantry. Manager Wilmouth stated that this will be his last Board meeting before he retires in January and stated that it has been a pleasure to work with everyone. All the Board members gave their congratulations and thanks to Manager Wilmouth for his service to the District.

**ADJOURNMENT:**

Vice President Barone asked for a motion to adjourn until next month's regular Board meeting scheduled for January 14, 2026. Trustee Legan made a motion to adjourn the meeting and Trustee Westphal seconded the motion. All members present voted "Aye." Vice President Barone declared the motion carried.

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SECRETARY- ANTHONY MILEUR

  
VICE PRESIDENT – MICHAEL BARONE