

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT
BOARD OF TRUSTEES MEETING
Monday, November 13, 2023**

The Board of Trustees of the Kinkaid-Reed's Creek Conservancy District held its monthly meeting on Monday, November 13, 2023. President Barone called the meeting to order at 7:00 p.m. at 1763 Water Plant Rd., Murphysboro, Illinois.

ROLL CALL:	Lisa Byrd	Absent
	David Ardrey	Absent
	Nate Westphal	Present
	Jay Ziegler	Present
	Greg Legan	Absent
	Tony Mileur	Present
	Mike Barone	Present

Also Present: Scott Wilmouth, Carrie Likins, JT Jenkins, Ed Heller, Jim Pribble, Terry Homan and Lee Estel.

MINUTES: Approval of Board meeting minutes for October 11, 2023.
Trustee Ziegler made a motion to approve the Board meeting minutes of October 11, 2023. Trustee Mileur seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

Public Comment: None

KINKAID-REED'S CREEK CONSERVANCY DISTRICT

OLD BUSINESS:

Conservancy Committee Report:

Fish Tournament Requests and Fish Tournament Regulations: None

Deck/Shed Requests: None

Campground/Marina Renovation Project Update: Manager Wilmouth reported the Conservancy Committee met to discuss the plans for renovating the docks and annual campgrounds and recommends the Board to authorize Attorney Ed Heller and himself to work with a bonding council to inquire what financing can be acquired to begin the renovations. President Barone stated the Conservancy Committee asked that Manager Wilmouth also look into financing options that include a sewer treatment plant. Trustee Ziegler made a motion to authorize Manager Wilmouth and attorney Ed Heller to look into options for financing the renovations. Trustee Mileur seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Restaurant Lease Revision: Manager Wilmouth stated the revisions to the restaurant lease have not been finalized yet. Manager Wilmouth stated there was a verbal agreement that Mr. Thompson would not pay rent when the restaurant was closed during off season, and that agreement needs to be written in the revised lease agreement. Manager Wilmouth reported that Mr. Thompson wants to lease the

restaurant out for parties over the winter months. Manager Wilmouth stated Mr. Thompson and himself have discussed a rate for leasing the restaurant out and both agree \$100 per night would be a fair rate. Manager Wilmouth stated that Mr. Thompson and himself are also discussing what the utility fee would be during the off season to Mr. Thompson for running the coolers which will be using electricity while the restaurant is closed.

High School Fishing Club Donation: Manager Wilmouth stated the District hired some team members from the High School fishing clubs to work at the fuel dock over the summer, and the District donates \$4.00 for every hour worked by the team members to the Fishing Clubs. Manager Wilmouth stated Murphysboro High School had four team members, Granados, Brooks, Sunny and Guthman that worked, and their donation would be \$1,879.60. Manager Wilmouth reported Trico High School had one team member, Garrett Franklin, and their donation would be \$1,434.00. Trustee Ziegler made a motion to approve the High School Fishing Clubs Donation, and Trustee Westphal seconded the motion.

Roll Call Vote:

Nate Westphal	Yes
Jay Ziegler	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

2024 Boat Slip/Campsite Lease Agreements: Manager Wilmouth reported the Conservancy Committee has reviewed and approved the revised lease agreements and they are ready for Board approval. Trustee Mileur made a motion to approve the 2024 Boat Slip and Campsite Lease Agreements, and Trustee Ziegler seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Reiman Rental House Rent Adjustment and New Lease Agreement: Manager Wilmouth reported the new Reiman rental house is almost complete other than the contractor is waiting on the cabinets and countertops. Manager Wilmouth stated the Conservancy Committee recommends a rental fee of \$375.00 per month, and Attorney Ed Heller drew up a new lease agreement to include the adjustment. Trustee Ziegler made a motion to approve the Reiman rental house rent adjustment and new lease agreement. Trustee Mileur seconded the motion.

Roll Call Vote:

Nate Westphal	Yes
Jay Ziegler	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

Marina/Campground:

Marina Report: Jim Pribble reported the repairs to the fuel lines is underway and going well. Mr. Pribble stated United Petroleum told him it would take 5-7 working days for the repairs to be completed. Mr. Pribble reported several marina customers have been requesting to renew their 2024 lease agreements early and he would like to know if there is going to be a rate increase with the upcoming leases, because they cannot distribute the newly approved leases until they know. Manager Wilmouth stated that the decision should be made by the December Board meeting. Mr. Pribble reported emails are coming in daily requesting annual boat slips and campsites for the new waiting list. Mr. Pribble reported Mr. Abrigo's boat has been removed from the shop parking lot, and Mr. Garrett's boat and the

Bruegemann's boat still remains docked in the shop lot. Mr. Pribble stated the Bruegemann's boat will be removed November 15th, weather permitting, and will not cost the District any funds for the removal of the boat.

OSLAD Grant:

Easement for Sewer System for Glenn Seeber Campground: Manager Wilmouth reported the Health Department requires the District to have a granted easement from Kinkaid for the parcel on the Worthen farm that the new sewer system for Glenn Seeber Campground will be on. Manager Wilmouth stated this easement is just in case the District ever loses the Worthen property, there will be filed paperwork showing the District has the right to have the new sewer system on that land. Trustee Westphal made a motion to approve the easement for sewer system for Glenn Seeber Campground, Trustee Ziegler seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Ratification of Pay Request #2- Burkey Excavating: Manager Wilmouth reported he polled the Board for this item and received a majority vote to make the payment requests to Burkey Excavating and A&W Plumbing and Heating, Inc. Manager Wilmouth stated the payment to Burkey Excavating is \$67,881.90. Trustee Mileur made a motion to approve Pay Request #2 from Burkey Excavating, and Trustee Westphal seconded the motion.

Roll Call Vote:

Nate Westphal	Yes
Jay Ziegler	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

Ratification of Pay Request #3- A&W Plumbing and Heating, Inc. : Manager Wilmouth stated the pay request for A&W Plumbing and Heating, Inc. is \$171,983.77. Trustee Ziegler made a motion to approve Pay Request #3 from A&W Plumbing and Heating, Inc., and Trustee Mileur seconded the motion.

Roll Call Vote:

Nate Westphal	Yes
Jay Ziegler	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

Manager's Report: Manager Wilmouth reported the Energy Transition Grant administrator requested that he revise the budget to give them more detailed information on the project and had President Barone and Trustee Mileur sign the certifications again. Manager Wilmouth stated the stop logs were removed on November 3rd and the lake has gone down quite a bit since then. Manager Wilmouth reported he submitted an invoice to USFS for the reimbursement of \$10,000 to the District from the CALR project. Manager Wilmouth reported there was an IDPH inspection performed at the Marina campgrounds and there were a few minor violations with the biggest one involving the center lagoon which the District is in the process of adding a second lagoon to split the flow. Manager Wilmouth stated the Health Department stated in a letter that the violations must be corrected before the upcoming season.

New Business:

Engineering Agreement for 319 Grant with BWC Engineering and Surveying: Manager Wilmouth reported this item is an agreement for engineering services between the District and BWC Engineering for work involving the 319 Grant. Trustee Ziegler made a motion to approve the engineering agreement for 319 Grant with BWC Engineering and Surveying. Trustee Westphal seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Legal Report: Attorney Ed Heller reported he had a conversation with Mr. Garrett after his houseboat was removed from the lake. Mr. Heller stated his recommendation to the Board is that the District sends an updated billing statement for the total amount Mr. Garrett owes in order to collect his boat from the marina property, then give Mr. Garrett a period of time to arrange removal of the boat. Mr. Heller stated he recommends giving Mr. Garrett sixty days to remove his boat from the property. Mr. Heller stated Mr. Garrett must coordinate a date and time and obtain a release from the District to do so. Trustee Ziegler made a motion to give authorization to legal counsel to send an updated demand letter to Mr. Garrett with the updated bill. Trustee Mileur seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Kinkaid-Area Watershed Project: Nothing to report.

USFS – Margaret Anderson: Manager Wilmouth reported USFS approved the plans for the Shoreline Project and the project is ready to be put out for bids now.

FINANCE CHAIRMAN REPORT:

Finance Chairman Recommendation

District Account Balances Approval and District Budget vs. Actual Report Approval: Trustee Westphal made a motion to approve the District Account Balances, and the District Budget vs Actual Report. Trustee Mileur seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

Approval of District Bills: Trustee Westphal made a motion to approve the District Bills and Trustee Mileur seconded the motion.

Roll Call Vote:

Nate Westphal	Yes
Jay Ziegler	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

KINKAID AREA WATER SYSTEM

OLD BUSINESS:

Legal Report: Nothing to report.

Manager’s Report: Nothing to report.

New Business:

Tap Requests: None

High Service Pump Repair and New High Service Motor Purchase: Manager Wilmouth reported the High Service Pump repair is going to cost \$29,190.45 plus freight. Manager Wilmouth stated the new High Service Motor purchase will cost \$10,030 plus freight, and that price is cheaper than having the existing motor fixed. Trustee Ziegler made a motion to approve the High Service Pump Repair and New High Service Motor Purchase. Trustee Westphal seconded the motion.

Roll Call Vote:

Nate Westphal	Yes
Jay Ziegler	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

Annual Chemical Bids: Manager Wilmouth stated this item is for Board authorization to let the chemicals out for bid, and the bid opening will take place before the December Board meeting. Trustee Westphal made a motion to approve the annual chemical bids, and Trustee Ziegler seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

FINANCE CHAIRMAN REPORT:

Finance Chairman Recommendation

Water System Account Balances Approval and Water System Budget vs. Actual Report Approval: Trustee Westphal made a motion to approve both the Water System Account Balances and Water System Budget vs Actual Report. Trustee Mileur seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

Approval of Water System Bills: Trustee Westphal made a motion to approve the Water system bills and Trustee Ziegler seconded the motion.

Roll Call Vote:

Nate Westphal	Yes
Jay Ziegler	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

OTHER MATTERS TO DISCUSS: Manager Wilmouth stated he would like to schedule a Conservancy Committee meeting on November 28th at 4:30.

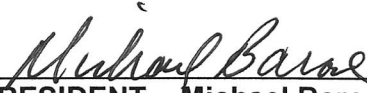
ADJOURNMENT:

President Barone asked for a motion to adjourn until next month's regular Board meeting scheduled for

December 13, 2023. Trustee Mileur made a motion to adjourn the meeting and Trustee Westphal seconded the motion. All members present voted "Aye." President Barone declared the motion carried.



SECRETARY- ANTHONY MILEUR



PRESIDENT – Michael Barone