

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT  
BOARD OF TRUSTEES MEETING  
Wednesday, June 12, 2024**

The Board of Trustees of the Kinkaid-Reed's Creek Conservancy District held its monthly meeting on Wednesday, June 12, 2024. Vice President Byrd called the meeting to order at 7:00 p.m. at 1763 Water Plant Rd., Murphysboro, Illinois.

<b>ROLL CALL:</b>	Lisa Byrd	Present
	David Ardrey	Absent
	Nate Westphal	Present
	Jay Ziegler	Present
	Greg Legan	Present
	Tony Mileur	Present
	Mike Barone	Absent

**Also Present:** Scott Wilmouth, Carrie Likins, JT Jenkins, Ed Heller, Gary Raines, and Butch Cheatham.

**MINUTES:** Approval of Board meeting minutes for May 8, 2024. Trustee Mileur made a motion to approve the Board meeting minutes of May 8, 2024. Trustee Westphal seconded the motion. All members present voted "Aye." Vice President Byrd declared the motion carried.

**Public Comment:** None

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT**

**OLD BUSINESS:**

**Conservancy Committee Report:**

**Fish Tournament Requests and Fish Tournament Regulations:** None

**Deck/Shed Requests:** Manager Wilmouth reported CC34 has submitted a new deck request that is smaller at 228 square feet, and he recommends approving the new deck request. Trustee Ziegler made a motion to approve the new deck request from CC34. Trustee Mileur seconded the motion. All members present voted "Aye," and Vice President Byrd declared the motion carried. Manager Wilmouth stated there are two more deck requests from CB37 and CC27 and he recommends the approval of both of those decks. Trustee Westphal made a motion to approve the deck requests from CB37 and CC27. Trustee Mileur seconded the motion. All member present voted "Aye," and Vice President Byrd declared the motion carried.

Manager Wilmouth reported there is a shed request from CA37 and the customer has already started building the shed however Mr. Pribble has told him to stop construction. Manager Wilmouth stated the shed request does not meet the shed policy requirements that the Board has approved, and he recommends that the Board deny the shed request from CA37. Trustee Ziegler made a motion to deny the shed request from CA37. Trustee Legan seconded the motion. All member present voted "Aye," and Vice President Byrd declared the motion carried.

**Ratification of Deck Approvals:** Manager Wilmouth stated the Conservancy Committee met and recommended to the Board the approval of the tabled deck requests from CA03, CA08, CC34, and CA41. Manager Wilmouth stated he polled the Board members after the Conservancy Committee meeting and the Board needs to ratify that vote tonight. Trustee Legan made a motion to approve the ratification of all four deck requests. Trustee Mileur seconded the motion. All member present voted “Aye,” and Vice President Byrd declared the motion carried.

**Approval of Revised Intergovernmental Agreement with City of Murphysboro for Fire Protection:** Manager Wilmouth reported Attorney Ed Heller has brought with him the signed Agreement from the City of Murphysboro that was approved at their last city council meeting. Manager Wilmouth stated the District needs to approve the Intergovernmental Agreement with the City of Murphysboro for Fire Protection as well. Trustee Mileur made a motion to approve the revised Intergovernmental agreement with the City of Murphysboro for Fire Protection. Trustee Ziegler seconded the motion. All members present voted “Aye,” and Vice President Byrd declared the motion carried.

**Marina/Campground:**

**Marina Report:** Nothing to report.

**Master Plan Update:** Trustee Legan reported the Master Plan Update paperwork has been submitted.

**OSLAD Grant:**

**Approval of Pay Request #6 – A&W Plumbing and Heating, Inc:** Manager Wilmouth reported this is pay request # 6 from A&W Plumbing and Heating for \$29,905.46. Manager Wilmouth reported their work at the new campground is now complete. Trustee Ziegler made a motion to approve Pay Request #6 from A&W Plumbing and Heating, Inc. Trustee Westphal seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes

Vice President Byrd declared the motion carried.

**Approval of Pay Request #1- Loyd Electric & AG Supply:** Manager Wilmouth reported this is pay request #1 from Loyd Electric & AG Supply for \$50,100.00. Manager Wilmouth stated this amount is the approved full price of their contract. Trustee Legan made a motion to approve pay request #1 from Loyd Electric & AG Supply. Trustee Westphal seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes



Vice President Byrd declared the motion carried.

**Manager's Report:** Manager Wilmouth reported the material for the ADA Compliant playground has been ordered and the playground area is currently being prepared for the installation of the playground. Manager Wilmouth reported the fire rings and picnic tables will be installed soon and the Glenn Seeber Memorial Campground should be completed and ready for reservations by mid-July. Manager Wilmouth reported Alter Ego Marketing is very close to completing and launching the new Kinkaid Marina website. Manager Wilmouth reported the landowner easements for the 319 Project have been signed and filed at the Jackson County Clerks office. Manager Wilmouth stated there was a meeting held on May 29<sup>th</sup> with members of the IHSA Organization and local agencies to discuss any questions regarding the IHSA Bass Fishing Tournament proposal. Manager Wilmouth reported the meeting went very well and representatives from local agencies that attended the meeting included Kinkaid-Reed's Creek Conservancy District, the City of Murphysboro, Jackson County Sheriff's Department, Jackson County Ambulance Service, and School District 186. Manager Wilmouth reported the Kinkaid Reed's Creek Conservancy District paid for the lunch during the meeting which was a total of \$370.00. Manager Wilmouth stated Carrie and himself are in the process of getting the new Glenn Seeber Memorial Campground sign and the replacement of the Don Brittin Memorial Campground sign made by Prism Design Company in Murphysboro. Manager Wilmouth reported that the owner of Prism Design Company, Beau Green, has generously donated both of the new Memorial signs.

**New Business:**

**Legal Report:** Nothing to report.

**Kinkaid-Area Watershed Project:** Engineer Gary Raines reported he has a meeting scheduled with Lou Strack next week to review and discuss the last thirty years or so of the Watershed of Kinkaid Lake. Mr. Raines stated he would like to give a report on the Watershed to the Board at a future meeting.

**USFS – Margaret Anderson:** Nothing to Report.

**Personnel Committee:**

**Campground Host Contract Price Increase:** Manager Wilmouth reported he talked with the Personnel Committee and they recommend increasing Mr. Neace's contract price to \$900 a month, which is a \$100 per month increase. Trustee Mileur made a motion to approve the Campground Host Contract Price Increase. Trustee Westphal seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes

Vice President Byrd declared the motion carried.

**FINANCE CHAIRMAN REPORT:**

**Finance Chairman Recommendation**

**Annual Appropriation Ordinance:** Attorney Ed Heller reported that Attorney Richard Blake has reviewed the Annual Appropriation Ordinance, and it is ready for approval by the Board. Trustee Ziegler made a motion to approve the Annual Appropriation Ordinance. Trustee Westphal seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes

Vice President Byrd declared the motion carried.

**District Account Balances Approval and District Budget vs. Actual Report Approval:** Trustee Westphal made a motion to approve both the District Account Balances and the District Budget vs. Actual Report. Trustee Mileur seconded the motion. All members present voted "Aye," and Vice President Byrd declared the motion carried.

**Approval of District Bills:** Trustee Westphal made a motion to approve the District Bills. Trustee Legan seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes

Vice President Byrd declared the motion carried.

**KINKAID AREA WATER SYSTEM**

**OLD BUSINESS:**

**Legal Report:** Nothing to report.

**Manager's Report:** Manager Wilmouth reported JT Jenkins and himself will be meeting with Engineer Jesse Maynard to set the bid date for the repainting of the Campbell Hill Tank. Manager Wilmouth reported the bid packets will be going out this month and the bid approval should be ready for the July Board meeting.

**New Business:**

**Lab Testing Fees:** Manager Wilmouth reported JT Jenkins has reached out to the labs that the Water Plant has worked with and recommends that the District stay with American Water for testing water samples and continue to use Carbondale Water Lab for testing the lagoon samples. Trustee Westphal

made a motion to approve the Lab Testing Fees. Trustee Mileur seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes

Vice President Byrd declared the motion carried.

**Tap Requests:** None

**FINANCE CHAIRMAN REPORT:**

**Finance Chairman Recommendation**

**Water System Account Balances Approval and Water System Budget vs. Actual Report Approval:** Trustee Westphal made a motion to approve both the Water System Account Balances and Water System Budget vs. Actual Report. Trustee Legan seconded the motion. All members present voted "Aye." Vice President Byrd declared the motion carried.

**Approval of Water System Bills:** Trustee Westphal made a motion to approve the Water system bills. Trustee Ziegler seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes

Vice President Byrd declared the motion carried.

**OTHER MATTERS TO DISCUSS:** Trustee Ziegler asked about the letter in the Board packet about the OSLAD Grant being denied. Manager Wilmouth stated he previously reported to the Board that the grant application for phase 2 of the new Campground was denied and this letter was just recently received that stated the same.

**ADJOURNMENT:**

Vice President Byrd asked for a motion to adjourn until next month's regular Board meeting scheduled for July 10, 2024. Trustee Mileur made a motion to adjourn the meeting and Trustee Legan seconded the motion. All members present voted "Aye." Vice President Byrd declared the motion carried.



SECRETARY- ANTHONY MILEUR



PRESIDENT - MICHAEL BARONE