

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT
BOARD OF TRUSTEES MEETING
Wednesday, January 10, 2024**

The Board of Trustees of the Kinkaid-Reed's Creek Conservancy District held its monthly meeting on Wednesday, January 10, 2024. President Barone called the meeting to order at 7:00 p.m. at 1763 Water Plant Rd., Murphysboro, Illinois.

ROLL CALL:	Lisa Byrd	Present
	David Ardrey	Absent
	Nate Westphal	Present
	Jay Ziegler	Absent
	Greg Legan	Present
	Tony Mileur	Present
	Mike Barone	Present

Also Present: Scott Wilmouth, Carrie Likins, JT Jenkins, Richard Blake, Jim Pribble, Butch Cheatham, Gary Raines, Patrick Horstmann, Nic Skovgaard, Zack Martin, and David Fox.

MINUTES: Approval of Board meeting minutes for December 13, 2023.

Trustee Legan made a motion to approve the Board meeting minutes of December 13, 2023. Trustee Westphal seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

Public Comment: Patrick Horstmann stated he helps out with the Murphysboro High School fishing club and thanked the Board of Trustees for giving the students an opportunity to work at the marina. Mr. Horstmann stated he has been working on getting the IHSA State fishing tournament moved to Kinkaid Lake, which is going to be a lengthy process and he thinks the improvements being made to the marina docks this year are going to help out with that process. Mr. Horstmann announced IHSA will be coming to look at the facilities at the marina after the presentation has been sent to them. Mr. Horstmann stated he has personally dealt with Lake of Egypt Docks on a couple of occasions, and he was impressed by their work and quick responses to messages, and he recommends the company based on his experiences with them.

KINKAID-REED'S CREEK CONSERVANCY DISTRICT

OLD BUSINESS:

Conservancy Committee Report:

Fish Tournament Requests and Fish Tournament Regulations: Manager Wilmouth reported the Conservancy District received fishing tournament requests from the Red Bud High School Fishing Team for the dates of Saturday, April 20th and Friday May 10, 2024. Manager Wilmouth stated the dates requested are available and he recommends approving the fishing tournament permit requests. Trustee Legan made a motion to approve the fishing tournament requests and Trustee Byrd seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Deck/Shed Requests: None

Campground/Marina Renovation Project Update: Manager Wilmouth stated there are two proposals for the Board's consideration for the dock renovations. Manager Wilmouth announced one quote is from Lake of Egypt Docks to replace the floats and install concrete decking. Manager Wilmouth stated the other quote is from Blue Ridge Steel and Dock Supply and includes replacing the floats and installing aluminum decking. Manager Wilmouth reported the quote from Lake of Egypt Docks is approximately \$50,000 less than the quote from Blue Ridge Steel and Dock Supply. President Barone stated he had the opportunity to go look at some finished work by Lake of Egypt Docks and was impressed with the material and appearance of their work. President Barone stated he did not get an opportunity to look at Blue Ridge Steel and Dock Supply's work. Attorney Richard Blake stated if the Board wanted to move forward with one of the two quotes tonight, there would first have to be a motion made to waive the advertisement for bids on the dock renovation project and would require a two-thirds vote in favor of the motion to proceed. Trustee Mileur made a motion to waive advertisement for bids on the dock renovation project. Trustee Westphal seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Dock Renovation Project Approval: Attorney Richard Blake stated that because this project will be an improvement to District property, it will require the payment of prevailing wages. Manager Wilmouth asked the two companies if they are paying prevailing wages. Zack Martin with Blue Ridge Steel and Dock Supply stated that because it wasn't specified in the project scope, they did not quote it to include prevailing wages, but they can requote the project. David Fox with Lake of Egypt Docks stated they could look at it and requote the project as well this evening. Trustee Legan stated if the two companies do not feel comfortable re quoting the project with prevailing wage tonight and would like more time, the Board of Trustees could call a special meeting to vote on this item at a later date. Mr. David Fox stated they will stand with the current quote as it will cover the prevailing wage. Mr. Zack Martin stated his company is prepared to move forward with the quote they submitted as well, and the total amount would include prevailing wage. Attorney Richard Blake stated there is a required form that would need to be signed acknowledging prevailing wage would be paid. Trustee Mileur made a motion to approve the lowest quote from Lake of Egypt Docks with the agreement to pay prevailing wages included with the quote. Trustee Westphal seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

Authorization for Manager and Officers to Secure Funding: Manager Wilmouth stated the District is trying to secure an REDGL loan through Egyptian Electric, who has agreed to submit the application on the District's behalf to the USDA. Manager Wilmouth stated once the application process begins there will be forms that need to be completed and signed by President Barone and Trustee Mileur and he would like approval from the Board of Trustees to move forward with the paperwork for the application as needed. Trustee Mileur made a motion to allow Manager Wilmouth and the necessary Officers the authorization to complete the documentation required to finalize the application process for the REDGL Loan. Trustee Legan seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Marina/Campground:

Website Presentation – Alter Ego: Nic Skovgaard, Owner of Alter Ego Marketing, reported his company has been working with the District to overhaul the Kinkaid Lake Marina website and he has a quick preview to show the Board of Trustees what the look and concepts of the new website will be. Mr. Skovgaard stated the current website is dramatically out of date with many non-working links, and it is not easily accessible on a cell phone. Mr. Skovgaard stated in 2024, Google likes websites that run fast and will load on any device and needs to be easily accessible for users. Mr. Skovgaard reported they acquired the original master plan document for Kinkaid Lake Village Marina and it inspired them to create the new website around the vision from that document, which was to bring people in from all around the area to experience the beauty of the lake, spend time with family, go boating and enjoy other activities at Kinkaid Lake Village Marina. Mr. Skovgaard reported the new website will be fully compatible with any device and will be much faster than the current website and will give access to expansion as the new campground and facility grows. Mr. Skovgaard reported the website will link in with the campsite bookings, the restaurant, convenience store and other amenities will be listed, and the website will be optimized to show up on Google searches as well as give people accurate directions to the marina from multiple directions. Mr. Skovgaard reported the new website is 100% owned by the District and can be maintained here in the office including any editing or updates to the website if the District chooses. Mr. Skovgaard stated the launch date goal for the new website is sometime before the end of March.

Marina Report: Jim Pribble reported all of the lease renewals have been sent out to the marina customers. Mr. Pribble stated along with the lease renewals, a letter was also sent that has the payment schedule included for the boat leases. Mr. Pribble stated Carrie sent flyers to the marina for the 21st Annual Lake Clean-up day that will be held on March 23, 2024, from 8:00 a.m. until 12:00 noon that day. Mr. Pribble stated he will help in any way he can with the lake clean-up day.

OSLAD Grant:

Approval of Pay Request #5 – A&W Plumbing: Manager Wilmouth reported this is a pay request from A&W Plumbing for \$43,407.34 for Board approval. Trustee Westphal made a motion to approve Pay Request #5 from A&W Plumbing, and Trustee Byrd seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

Manager’s Report: Manager Wilmouth reported the new campground is about 80% complete and the only projects left are grading, seeding, and putting gravel down on the road and campsites. Manager Wilmouth stated the plan is still to get the playground installed at the new campground before the season starts. Manager Wilmouth reported the shoreline project for CALR with USFS is out for bids and will be on the February agenda for approval. Manager Wilmouth stated Trustee Legan, Gary Raines and himself had a phone conference with a gentleman from Fehr Graham Engineering to discuss providing a cost estimate to update the master plan. Manager Wilmouth stated this cost estimate will be used to apply for a Grant to pay for the master plan update. Manager Wilmouth stated there are two

letters that will be sent in with President Barone's signature to the Energy Transition Community Grant. Manager Wilmouth reported one letter states that the District does not need the advance of funds up front, and the other letter authorizes Manager Wilmouth as a designee so he can sign documents for the Grant process as needed. Manager Wilmouth stated that Jeff Collins has been working on the new lagoon which has been dug, but the tank and splitter box to split the flow still needs to be installed.

New Business:

Legal Report:

Resolution 24-121 Determining the Intent of KRCCD to reimburse itself for certain Capital Expenditures: Attorney Richard Blake stated this Resolution is entitled Determining the Intent of Kinkaid-Reed's Creek Conservancy District to reimburse itself for certain Capital Expenditures. Mr. Blake reported the District has been consulting with a bond counsel for possible bond issuance in the future to be used for the docks or campground improvements and would be tax exempt bonds. Mr. Heller stated this Resolution would keep that option open if the issuance of bonds is needed in the future. Trustee Legan made a motion to adopt Resolution 24-121 as submitted by legal counsel. Trustee Byrd seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

Kinkaid-Area Watershed Project: Nothing to report.

USFS – Margaret Anderson: Nothing to report.

FINANCE CHAIRMAN REPORT:

Finance Chairman Recommendation

District Account Balances Approval and District Budget vs. Actual Report Approval: Trustee Legan made a motion to approve the District Account Balances, and the District Budget vs Actual Report. Trustee Byrd seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

Approval of District Bills: Trustee Legan made a motion to approve the District Bills and Trustee Westphal seconded the motion.

Roll Call Vote:

Lisa Byrd	Yes
Nate Westphal	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

KINKAID AREA WATER SYSTEM

OLD BUSINESS:

Legal Report: Nothing to report.

Manager's Report: Nothing to report.

New Business:

Tap Requests: Manager Wilmouth reported one tap request was received from the City of Ava on Ava Road, but the District is going to need to deny the tap request because it is violating IEPA Rules and Regulations. Trustee Westphal made a motion to deny the tap request due to not meeting IEPA Rules and Regulations. Trustee Mileur seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

FINANCE CHAIRMAN REPORT:

Finance Chairman Recommendation

Water System Account Balances Approval and Water System Budget vs. Actual Report Approval: Trustee Legan made a motion to approve both the Water System Account Balances and Water System Budget vs Actual Report. Trustee Westphal seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

Approval of Water System Bills: Trustee Legan made a motion to approve the Water system bills and Trustee Mileur seconded the motion.

Roll Call Vote:

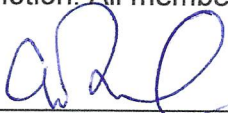
Lisa Byrd	Yes
Nate Westphal	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

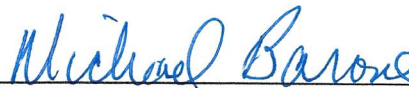
OTHER MATTERS TO DISCUSS: None

ADJOURNMENT:

President Barone asked for a motion to adjourn until next month's regular Board meeting scheduled for February 14, 2024. Trustee Mileur made a motion to adjourn the meeting and Trustee Byrd seconded the motion. All members present voted "Aye." President Barone declared the motion carried.



SECRETARY- ANTHONY MILEUR



PRESIDENT – Michael Barone