

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT
BOARD OF TRUSTEES MEETING
Wednesday, November 12, 2025**

The Board of Trustees of the Kinkaid-Reed's Creek Conservancy District held its monthly meeting on Wednesday, November 12, 2025. Secretary Anthony Mileur called the meeting to order at 7:00 p.m. at 1763 Water Plant Rd., Murphysboro, Illinois.

ROLL CALL:

David Ardrey	Present
Nate Westphal	Present
Jay Ziegler	Present
Greg Legan	Present
Tony Mileur	Present
Mike Barone	Absent
Lisa Byrd	Absent

Also Present: Scott Wilmouth, Carrie Likins, JT Jenkins, Richard Blake, Butch Cheatham, Robi Stephenson, Tom Roberts, Jeri Eicher, and Brian Pigg.

MINUTES:

Approval of Board Meeting Minutes for October 8, 2025:

Trustee Ziegler made a motion to approve the Board meeting minutes of October 8, 2025. Trustee Legan seconded the motion. All members present voted "Aye," and Trustee Mileur declared the motion carried.

Approval of Special Board Meeting Minutes October 27, 2025: Trustee Legan made a motion to approve the Special Board Meeting Minutes of October 27, 2025. Trustee Ziegler seconded the motion. All members present voted "Aye," and Trustee Mileur declared the motion carried.

Public Comment: None

KINKAID-REED'S CREEK CONSERVANCY DISTRICT

OLD BUSINESS:

Conservancy Committee Report:

Fish Tournament Requests and Fish Tournament Regulations: None

Deck/Shed Requests: Manager Wilmouth reported there is one deck request from the annual camper in site C-07 to move an existing deck from site A-40 to C-07. Trustee Ziegler made a motion to approve the deck request from the annual camper at C-07. Trustee Westphal seconded the motion. All members present voted "Aye," and Trustee Mileur declared the motion carried.

Restaurant Proposals: Trustee Ardrey reported the Conservancy Committee met with Attorney Ed Heller, discussed the restaurant proposals, and decided to develop a Request for Proposals to send out. Trustee Ardrey stated the RFP will be asking the interested parties to follow the District's guidelines outlined in the RFP. Trustee Ardrey reported that legal counsel is reviewing the document and the Conservancy Committee has requested a short turnaround of the complete RFP so it may be posted and sent out to interested parties who have already submitted a proposal. Trustee Ardrey stated that the District has incurred expenses related to the restaurant operations over the last few years that

include utility bills, real estate taxes, and common area maintenance expenses. Trustee Ardrey stated the real estate tax liability is due to the building being used as a commercial business operation. Trustee Ardrey stated the RFP informs the prospective concessionaire of their financial obligations related to operating the restaurant. Trustee Legan made a motion to approve legal counsel drafting a request for proposals to be sent out for operating the marina restaurant. Trustee Ziegler seconded the motion. All members present voted "Aye," and Trustee Mileur declared the motion carried.

Boat Shop Proposals: Manager Wilmouth shared that the Conservancy Committee recommends management discuss a Request for Proposal with Brian Pigg to clarify his financial responsibilities for operating the marina boat shop. This item is currently tabled until that meeting occurs.

319 Grant:

Approval of Final Pay Request: Manager Wilmouth reported this is the final pay application for the completed 319 project that was conducted on private land off of Lone Oak Road and on the marina property. Trustee Ardrey made a motion to approve the pay request from G&H Marine for the amount of \$57,928.11. Trustee Ziegler seconded the motion.

Roll Call Vote:

David Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes

Trustee Mileur declared the motion carried.

Marina Truck Repair: Manager Wilmouth reported the marina truck has broken down and is currently sitting at AutoWorks in Murphysboro. Manager Wilmouth stated that the mechanic's diagnosis is that the transmission needs replaced at a cost of \$4,150 with \$3,100 of that amount as a downpayment to order the new transmission. Trustee Ziegler made a motion to approve the marina truck repair for the amount of \$4,150. Trustee Westphal seconded the motion.

Roll Call Vote:

David Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes

Trustee Mileur declared the motion carried.

Imhoff Farm Lease Renewal: Manager Wilmouth stated the Imhoff Farm Lease is expiring at the end of the year and Mr. Imhoff has requested to renew the lease agreement. Manager Wilmouth reported that the Conservancy Committee reviewed the new lease agreement and recommends approval of the lease renewal to the Board. Trustee Ziegler made a motion to approve the Imhoff Farm Lease renewal. Trustee Legan seconded the motion. All members present voted "Aye," and Trustee Mileur declared the motion carried.

Marina/Campground:

Marina Report: Trustee Ardrey reported that Mr. Wilmouth and himself met with the dock contractor today and did a walkthrough of the docks to see the progress made towards various issues. Trustee Ardrey reported that one of the fingers on H dock was damaged due to strong winds and a boat being moved into a slip before the boat owner received approval to do so. Trustee Ardrey stated the construction on that finger was not completed and able to support the weight of a boat yet. Trustee Ardrey explained that the dock contractor clarified the repair process for dock damage, and each time

repairs are needed, there are several steps including manufacturing the replacement part, galvanizing it, and then completing the repair on site. Trustee Ardrey stated this entire procedure takes considerable time. Trustee Ardrey reported that the Conservancy Committee is considering extending four or five fingers on H-dock to a sixty-foot length to accommodate the large boats. Trustee Ardrey stated this is due to those large boats sticking out about twenty or thirty foot beyond the finger leaving nowhere for the boat to be properly tied to the dock which is causing damage to the dock fingers.

New District Manager: Manager Wilmouth reported there is nothing new to discuss on this item at this time.

Manager's Report: Manager Wilmouth stated that he and Trustee Ardrey are working to arrange a meeting with the owner of Ozark Boat Lifts. Manager Wilmouth stated their goal is for the owner to visit the marina, inspect the installed boat lifts, and provide recommendations to the District. Manager Wilmouth stated that the auditors completed their visit last month, everything went well, and we are now awaiting the audit report. Manager Wilmouth reported that he met with Trustee Legan and Gary Raines to discuss the Master Plan Planning Grant and they are working on an RFP to solicit engineering firms to work on the project.

New Business:

Legal Report: Nothing to report.

Kinkaid-Area Watershed Project: Nothing to report.

USFS – Margaret Anderson:

Approval of Pay Request #1: Manager Wilmouth stated the board members have a copy of pay request #1 from G & H Marine for work completed on the stabilization of Gum Ridge and Lone Oak Gullies project. Manager Wilmouth stated the funds for this pay request will be reimbursed back to the District. Trustee Ardrey made a motion to approve pay application #1 from G&H Marine in the amount of \$96,246.00. Trustee Ziegler seconded the motion.

Roll Call Vote:

David Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes

Trustee Mileur declared the motion carried.

FINANCE CHAIRMAN REPORT:

Finance Chairman Recommendation

District Account Balances Approval and District Budget vs. Actual Report Approval: Trustee Westphal made a motion to approve both the District Account Balances and the District Budget vs. Actual Report. Trustee Legan seconded the motion. All members present voted "Aye," and Trustee Mileur declared the motion carried.

Approval of District Bills: Trustee Westphal made a motion to approve the District Bills and Trustee Ziegler seconded the motion.

Roll Call Vote:

David Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes

Greg Legan	Yes
Tony Mileur	Yes

Trustee Mileur declared the motion carried.

KINKAID AREA WATER SYSTEM

OLD BUSINESS:

Legal Report: Nothing to report.

Manager's Report: Nothing to report.

New Business:

Tap Requests: None

Annual Chemical Bids: Trustee Westphal made a motion to put the annual chemicals out for bid. Trustee Ardrey seconded the motion. All members present voted "Aye," and Trustee Mileur declared the motion carried.

New Motor Purchase for Ava Booster Station: Manager Wilmouth reported that a motor in the Ava Booster station is in need of replacement. Manager Wilmouth stated board members have received replacement motor quotes from Kyle Hargraves, the water plant chief operator. Manager Wilmouth stated he recommends approval of the quote from Illinois Electric Works in the amount of \$6,251.69. Trustee Legan made a motion to approve the quote from Illinois Electric works in the amount of \$6,251.69 for the new motor. Trustee Ziegler seconded the motion.

Roll Call Vote:

David Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes

Trustee Mileur declared the motion carried.

FINANCE CHAIRMAN REPORT:

Finance Chairman Recommendation

Water System Account Balances Approval and Water System Budget vs. Actual Report

Approval: Trustee Westphal made a motion to approve both the Water System Account Balances and Water System Budget vs. Actual Report. Trustee Ardrey seconded the motion. All members present voted "Aye." Trustee Mileur declared the motion carried.

Approval of Water System Bills: Trustee Westphal made a motion to approve the Water system bills. Trustee Legan seconded the motion.

Roll Call Vote:

David Ardrey	Yes
Nate Westphal	Yes
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes

Trustee Mileur declared the motion carried.

OTHER MATTERS TO DISCUSS: Trustee Westphal asked for an update on the new District Manager search. Manager Wilmouth stated that the job was reposted with the updated qualifications and the District has not received any new applicants from that post. Trustee Ardrey stated that because the job position was updated and reposted then any previously interested applicants would have to reapply so at this time the District does not have any applicants. Trustee Ardrey stated the deadline for the applications is listed as November 11th or until the position is filled.

ADJOURNMENT:

Trustee Mileur asked for a motion to adjourn until next month's regular Board meeting scheduled for December 10, 2025. Trustee Legan made a motion to adjourn the meeting and Trustee Westphal seconded the motion. All members present voted "Aye." Trustee Mileur declared the motion carried.



SECRETARY- ANTHONY MILEUR