

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, August 16, 2023**

The Board of Trustees of the Kinkaid-Reed's Creek Conservancy District held its monthly meeting on Wednesday, August 16, 2023. President Barone called the meeting to order at 7:00 p.m. at 1763 Water Plant Rd., Murphysboro, Illinois.

<b>ROLL CALL:</b>	Lisa Byrd	Absent
	David Ardrey	Absent
	Nate Westphal	Absent
	Jay Ziegler	Present
	Greg Legan	Present
	Tony Mileur	Present
	Mike Barone	Present

**Also Present:** Scott Wilmouth, Carrie Likins, Richard Blake, Jim Pribble, Gary Raines, and James Gass.

**MINUTES:** Approval of Board meeting minutes for July 12, 2023. Trustee Ziegler made a motion to approve the Board meeting minutes of July 12, 2023. Trustee Legan seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

**Public Comment:** None

**KINKAID-REED'S CREEK CONSERVANCY DISTRICT**

**OLD BUSINESS:**

**Fish Tournament Requests and Fish Tournament Regulations:** None

**Marina/Campground:**

**Marina Report:** Jim Pribble reported three more trees by the Restaurant need to be removed soon, and four trees in Ed Bottom campground need to be removed at some point. Mr. Pribble stated an annual camper has offered to split the cost to have a tree removed by their camper as well. Mr. Pribble stated Blue Ridge has been making repairs on H dock. Mr. Pribble reported the fire pits in Ed Bottom campground are being replaced this week, and the three new grills for the pavilion area will be put in soon. Mr. Pribble stated the HVAC system in the marina building is being worked on, and two new electric water heaters had to be installed in the shower house as well.

**Ratification of Marina Restaurant Building HVAC Upgrade:** Manager Wilmouth reported he polled the Board through email regarding replacing the HVAC system at the marina, and the Board approved the lowest bid of \$21,863 from Robert's Repair Service to replace the HVAC system. Trustee Ziegler made a motion to approve the Marina Restaurant HVAC upgrade, and Trustee and Trustee Legan seconded the motion.

Roll Call Vote:

Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**Conservancy Committee:**

**Deck/Shed Requests:** Manager Wilmouth reported there is one deck request to move an existing deck from CA-22 to CA-21. The deck is a 300 square foot deck. Trustee Mileur made a motion to approve the deck request, and Trustee Ziegler seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

**Reiman Farm Lease Agreement :** Manager Wilmouth reported the Conservancy Committee recommends the new five-year lease agreement with the cash lease rate of \$154/acre. Manager Wilmouth stated the lease price comes from a USDA report listing the average rate of farmland cash lease in Jackson County. Trustee Ziegler made a motion to approve the Reiman Farm Lease Agreement rate of \$154/acre and Trustee Legan seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

**Personnel Committee:**

**Changing Marina Office Secretary to full time-40 hrs./Week and Adjusting Salary to \$21.12/hr. :** Manager Wilmouth reported the Personnel Committee met and recommends moving the marina Secretary to full-time with health insurance and a raise to \$21.12/hr. Manager Wilmouth stated she will be working Monday and Tuesday from 8:00 a.m. till 4:00 p.m., and Wednesday through Friday from 9:30 a.m. to 5:30 p.m. Trustee Mileur made a motion to approve Angela going to full-time with a raise to \$21.12/hr. and Trustee Ziegler seconded the motion.

Roll Call Vote:

Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**Approval of Adjusted Marina Budget:** Manager Wilmouth stated the marina budget was adjusted to accommodate the Marina Secretary position changing to full time with health insurance. Trustee Legan made a motion to approve the adjusted Marina Budget, and Trustee Mileur seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

**OSLAD Grant Application Approval:** Manager Wilmouth reported part of the OSLAD Grant application includes a Resolution in which the District states they have the funds to match the amount of funds they are seeking for the Grant. Manager Wilmouth stated the amount of Grant money they are seeking to complete Phase 2 of the new Campground is \$400,000 for a total project amount of \$800,000. Manager Wilmouth stated the District has the matching funds to move forward with the OSLAD Grant application. Trustee Mileur made a motion to approve the OSLAD Grant application and Trustee Legan seconded the motion.



Roll Call Vote:

Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**Manager’s Report:** Manager Wilmouth reported the foundation, floors, and walls have been installed for the new Reiman Rental House. Manager Wilmouth stated the dirt work for the new Campground has began and will probably be completed by the end of August and the plumbing work will be installed by the end of September. Manager Wilmouth reported the Electric work will then be done in the month of October, at which point the eleven new Campsites should be completed. Engineer Gary Raines stated the new playground will be installed after the contract work is done because utility and primary lines will run under the playground area. Manager Wilmouth reported the annual testing for the fuel system has been completed this week and there were no issues.

**New Business:**

**Legal Report:** Attorney Richard Blake reported Manager Wilmouth sent him correspondence from Attorney Douglas Gill with notice of an attorney’s lien in regard to a claim from Robi J. Wilson-Stephenson. Attorney Blake stated his understanding is Ms. Wilson-Stephenson is claiming injuries from an occurrence on one the Marina docks. Attorney Blake reported the notice of lien means no money should be paid directly to Ms. Wilson-Stephenson, if the claim results in compensation, then it should be directly turned over to her Attorney, Mr. Gill. Attorney Blake stated the Attorney’s letter of a lien should be provided to the District’s insurance company. Attorney Blake stated that litigation for the claim has not been filed as of yet.

**Kinkaid-Area Watershed Project:** Nothing to report.

**USFS – Margaret Anderson:** Manager Wilmouth reported the USFS received the additional CARL funds. Gary Raines reported the engineers’ plan to have the plans and bidding documents completed by the end of August. Mr. Raines stated the start of the project is contingent on when the work being done on Possum Road is completed by the USFS.

**FINANCE CHAIRMAN REPORT:**

**Finance Chairman Recommendation**

**District Account Balances Approval and District Budget vs. Actual Report Approval:** Trustee Legan made a motion to approve the District Account Balances, and the District Budget vs Actual Report. Trustee Ziegler seconded the motion. All members present voted “Aye.” President Barone declared the motion carried.

**Approval of District Bills:** Trustee Legan made a motion to approve the District Bills and Trustee Ziegler seconded the motion.

Roll Call Vote:

Jay Ziegler	Yes
Greg Legan	Yes

Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

## KINKAID AREA WATER SYSTEM

### OLD BUSINESS:

**Legal Report:** Nothing to report.

**Manager's Report:** Nothing to Report

**New Business:**

**Tap Requests:** None

**High Service Pump Repair:** Manager Wilmouth reported the Water System's High Service Pumps were installed in the mid 90's and have lost pumping capacity. Manager Wilmouth stated the quote for Illinois Electric Works to dismantle, clean and refurbish the pump is \$15,940. Manager Wilmouth reported the Water Plant employees will bring a crane in to pull the pump out and re-install the pump after the work on it is completed. Trustee Ziegler made a motion to approve the High Service Pump Repair, and Trustee Mileur seconded the motion. All members present voted "Aye," and President Barone declared the motion carried.

**Ratification of Sludge Removal Contract Termination with Metro-Ag, Inc. :** Manager Wilmouth stated he found a company that quoted a much lower price for sludge removal than Metro-Ag, Inc. Manager Wilmouth reported that Metro-Ag agreed to terminate the contract they had with the District. Trustee Ziegler made a motion to approve the termination of the Sludge Removal Contract with Metro-Ag, Inc., and Trustee Mileur seconded the motion.

Roll Call Vote:

Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**Sludge Removal Contract with Kampwerth Dependable Pumping, LLC :** Manager Wilmouth reported this is a one-year contract for Sludge Removal with Kampwerth Dependable Pumping, LLC. Trustee Mileur made a motion to approve the sludge removal contract with Kampwerth Dependable Pumping, LLC, and Trustee Legan seconded the motion.

Roll Call Vote:

Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

**FINANCE CHAIRMAN REPORT:**

**Finance Chairman Recommendation**

**Water System Account Balances Approval and Water System Budget vs. Actual Report**

**Approval:** Trustee Legan made a motion to approve the Water System Account Balances and Water System Budget vs Actual Report. Trustee Ziegler seconded the motion. All members present voted "Aye." President Barone declared the motion carried.

**Approval of Water System Bills:** Trustee Legan made a motion to approve the Water System Bills. Trustee Ziegler seconded the motion.

Roll Call Vote:

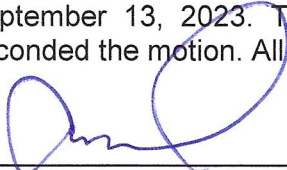
Jay Ziegler	Yes
Greg Legan	Yes
Tony Mileur	Yes
Mike Barone	Yes

President Barone declared the motion carried.

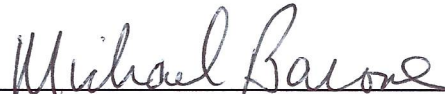
**OTHER MATTERS TO DISCUSS:** President Barone stated he would like to hold a public Conservancy Committee meeting possibly as soon as Monday, August 21<sup>st</sup> to do a visual inspection of the condition of the docks and discuss a plan for repairing them.

**ADJOURNMENT:**

President Barone asked for a motion to adjourn until next month's regular Board meeting scheduled for September 13, 2023. Trustee Mileur made a motion to adjourn the meeting and Trustee Legan seconded the motion. All members present voted "Aye." President Barone declared the motion carried.



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**SECRETARY- ANTHONY MILEUR**



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**PRESIDENT – Michael Barone**